

WEST GENESEE CENTRAL SCHOOL DISTRICT
REORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION
WEDNESDAY, JULY 1, 2015

WEST GENESEE HIGH SCHOOL LIBRARY

7:00 P.M.

I. Administration of Oath of Office

Clerk of the Board, Mr. Pelton, will open the meeting and then conduct the pledge of allegiance.

The first order of business will be the swearing in of Board Members, Vladimiro Hart-Zavoli, Kimberly A. Sacco, and Joseph F. Simon. Mr. Pelton will administer the Oath of Office to them.

II. Election of Board President

Mr. Pelton will conduct the election for the Office of President of the Board of Education. Upon election, the President will be sworn in by Mr. Pelton and conduct the rest of the meeting.

III. Election of Board Vice-President

The new Board President will then conduct the election for the Office of Vice-President of the Board of Education. Upon election, the Vice-President will be sworn in by Mr. Pelton.

IV. Appointment of District Officers

It is recommended that the following individuals be appointed to the indicated District Office positions for the 2015-2016 school year:

<u>Position</u>	<u>Recommended Person</u>
District Clerk	Paul Pelton
Acting District Clerk	Debra Miller / Brian Kesel
District Treasurer	Barbara Schmidt
Deputy District Treasurer	Scott Bartowski
Internal Claims Auditor	Jennifer Provost
Deputy Internal Claims Auditor	Sharon Seeley
Tax Collector – Elbridge	Karen Piccioni
Medicaid Compliance Officer	Susan Murray

V. Other District Personnel/Appointments

- A. It is recommended that the following individuals/firms be appointed to the indicated District office positions:

<u>Position</u>	<u>Recommended Person and/or Firm</u>
Asbestos Designee	Joseph Pulaski
Central Treasurer – Extra-Classroom Activity Account	Barbara Schmidt
Chemical Hygiene District Auditor	Debra Miller Ciaschi, Dietershagen, Little, Mickelson & Company, LLP
Freedom of Information Officer Internal Auditor	Paul Pelton Toski & Co., P.C.
Records Management Officer School District Attorneys	Paul Pelton Ferrara, Fiorenza, Larrison, Barrett, Reitz O'Hara & O'Connell Trespasz & Marquardt, LLP
Third Party Administrator District Benefit Plan	Benefit Resource, Inc.
Worker's Compensation and Cooperative Health Fund District Representative	Paul Pelton
Appointing Officer *	Debra Miller

* As it relates to filing charges, conducting hearings, and appointing hearing officers only under Section 75 of the Civil Service Law.

VI. Designations

- A. It is recommended that the Syracuse Post-Standard and the Eagle Observer be designated the school district's official newspapers.
- B. It is recommended that the following banks be designated as the school district's official depositories:

First Niagara
Special Aid Fund - Checking

M&T Bank
General Fund - Money Market
Activity Fund
Capital Fund
School Lunch Fund
Reserve Funds
Non-Expendable Trust Funds

VII. Authorizations

- E. It is recommended that the District Treasurer be authorized to use a facsimile and digital signature for the signing of district checks.
- F. It is recommended that the Superintendent of Schools be authorized to approve all budget transfers that do not exceed \$5,000.
- G. It is recommended that the Superintendent of Schools be authorized to make temporary personnel and impartial hearing officer appointments pending formal Board of Education approval at the next regularly scheduled Board of Education Meeting.

VIII. Bonding of Personnel

- A. It is recommended that the following personnel be bonded as specified:

<u>Position</u>	<u>Employee</u>	<u>Amount</u>
District Treasurer	Barbara Schmidt	\$ 4,100,000
Deputy District Treasurer	Scott Bartowski	4,100,000
Central Treasurer – Extra Classroom Activities	Barbara Schmidt	600,000
Tax Collector – Elbridge	Karen Piccioni	1,600,000

Note: All district employees are bonded in the amount of \$600,000 under our current policy.

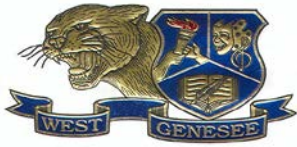
IX. Other Items

- A. It is recommended that the stipulated annual disclosure of outside business interests of District Administrators and Board of Education Members be filed with the District Clerk.
- B. It is recommended that the Regular Meetings of the Board of Education, for the 2015-2016 school year, be held at 7:00 p.m. in the High School Library, as stipulated.

Disclosure Statements 2015-16
(actual statements in BOE file)

Board of Education: Kimberly Coyne
Karen Fruscello
Vladimiro Hart-Zavoli
Roberta Herron
Shawn Mitchell
Kimberly Sacco
Joseph Simon
James Soper
Neil Widrick

Administrative Staff: Christopher Brown
Peter Blake
Michael Burns
Michael Caraccio
Jeannette Clark
Barry Copeland
Lisa Craig
James Dark
William Davern
John Driscoll
Stephen Dunham
Sean Fahey
Todd Freeman
Lori Keevil
Brian Kesel
Beth Lozier
Michael McGrath
Debra Miller
Geoffrey Morton
Susan Murray
Paul Pelton
Joseph Pulaski
William Roberge
Cheryl Sidel
Barbara Schmidt
Brent Suddaby



**West Genesee Central School District
BOARD OF EDUCATION Meeting Dates
2015 – 2016**

Wednesday, July 1
Wednesday, August 5
Wednesday, August 19
Wednesday, September 2
Wednesday, September 16
Wednesday, October 7
Wednesday, October 21
Wednesday, November 4
Wednesday, November 18
Wednesday, December 2
Wednesday, December 16
Wednesday, January 6
Wednesday, January 20
Wednesday, February 10
Wednesday, March 2
Wednesday, March 16
Wednesday, April 6
Wednesday, April 20
Wednesday, May 4
Wednesday, May 18
Wednesday, June 1
Wednesday, June 15

*Please note: Meetings start 7:00 p.m. in the West Genesee High School Library