

WEST GENESEE CENTRAL SCHOOL DISTRICT  
REORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION  
WEDNESDAY, JULY 6, 2016

WEST GENESEE HIGH SCHOOL LIBRARY

7:00 P.M.

I. Administration of Oath of Office

Clerk of the Board, Mr. Pelton, will open the meeting and then conduct the pledge of allegiance.

The first order of business will be the swearing in of Board Members, Eric A. Bacon, Karen M. Fruscello, and Roberta M Herron. Mr. Pelton will administer the Oath of Office to them.

II. Election of Board President

Mr. Pelton will conduct the election for the Office of President of the Board of Education. Upon election, the President will be sworn in by Mr. Pelton and conduct the rest of the meeting.

III. Election of Board Vice-President

The new Board President will then conduct the election for the Office of Vice-President of the Board of Education. Upon election, the Vice-President will be sworn in by Mr. Pelton.

IV. Appointment of District Officers

It is recommended that the following individuals be appointed to the indicated District Office positions for the 2016-2017 school year:

<u>Position</u>	<u>Recommended Person</u>
District Clerk	Paul Pelton
Acting District Clerk	Debra Miller / Brian Kesel
District Treasurer	Barbara Schmidt
Deputy District Treasurer	Scott Bartowski
Internal Claims Auditor	Jennifer Provost
Deputy Internal Claims Auditor	Sharon Seeley / Lisa DeSantis
Tax Collector – Elbridge	Karen Piccioni
Medicaid Compliance Officer	Susan Murray

V. Other District Personnel/Appointments

- A. It is recommended that the following individuals/firms be appointed to the indicated District office positions:

<u>Position</u>	<u>Recommended Person and/or Firm</u>
Asbestos Designee	Joseph Pulaski
Central Treasurer – Extra-Classroom Activity Account	Barbara Schmidt
Chemical Hygiene	Debra Miller
District Auditor	Insero & Co., CPA's, LLP
Freedom of Information Officer	Paul Pelton
Internal Auditor	EFPR Group, CPA's, PLLC
Records Management Officer	Paul Pelton
School District Attorneys	Ferrara Fiorenza P.C. O'Hara & O'Connell Trespasz & Marquardt, LLP
Third Party Administrator District Benefit Plan	Benefit Resource, Inc.
Worker's Compensation and Cooperative Health Fund District Representative	Paul Pelton
Appointing Officer *	Debra Miller

\* As it relates to filing charges, conducting hearings, and appointing hearing officers only under Section 75 of the Civil Service Law.

VI. Designations

- A. It is recommended that the Syracuse Post-Standard and the Eagle Observer be designated the school district's official newspapers.
- B. It is recommended that the following banks be designated as the school district's official depositories:

M&T Bank  
General Fund - Money Market  
Activity Fund  
Capital Fund  
School Lunch Fund  
Reserve Funds  
Non-Expendable Trust Funds  
Special Aid Fund - Checking



VII. Authorizations

- E. It is recommended that the District Treasurer be authorized to use a facsimile and digital signature for the signing of district checks.
- F. It is recommended that the Superintendent of Schools be authorized to approve all budget transfers that do not exceed \$5,000.
- G. It is recommended that the Superintendent of Schools be authorized to make temporary personnel and impartial hearing officer appointments pending formal Board of Education approval at the next regularly scheduled Board of Education Meeting.

VIII. Bonding of Personnel

- A. It is recommended that the following personnel be bonded as specified:

<u>Position</u>	<u>Employee</u>	<u>Amount</u>
District Treasurer	Barbara Schmidt	\$ 4,100,000
Deputy District Treasurer	Scott Bartowski	4,100,000
Central Treasurer – Extra Classroom Activities	Barbara Schmidt	600,000
Tax Collector – Elbridge	Karen Piccioni	1,600,000

Note: All district employees are bonded in the amount of \$600,000 under our current policy.

IX. Other Items

- A. It is recommended that the stipulated annual disclosure of outside business interests of District Administrators and Board of Education Members be filed with the District Clerk.
- B. It is recommended that the Regular Meetings of the Board of Education for the 2016-2017 school year, be held as stipulated.

Disclosure Statements 2016-17  
(actual statements in BOE file)

Board of Education: Eric Bacon  
Karen Fruscello  
Vladimiro Hart-Zavoli  
Roberta Herron  
Shawn Mitchell  
Kimberly Sacco  
Joseph Simon  
James Soper  
Neil Widrick

Administrative Staff: Christopher Brown  
Michael Burns  
Michael Caraccio  
Jeannette Clark  
Shannon Coholan  
Barry Copeland  
Lisa Craig  
James Dark  
William Davern  
Stephen Dunham  
Sean Fahey  
Todd Freeman  
Lori Keevil  
Brian Kesel  
Beth Lozier  
Michael McGrath  
Debra Miller  
Geoffrey Morton  
Susan Murray  
Paul Pelton  
Joseph Pulaski  
William Roberge  
Barbara Schmidt  
Brent Suddaby



**West Genesee Central School District  
BOARD OF EDUCATION Meeting Dates  
2016 – 2017**

Wednesday, July 6  
Wednesday, August 3  
Wednesday, August 17  
Wednesday, September 7  
Wednesday, September 21  
Wednesday, October 5  
Wednesday, October 19  
Wednesday, November 2  
Wednesday, November 16  
Wednesday, December 7  
Wednesday, December 21  
Wednesday, January 4  
Wednesday, January 18  
Wednesday, February 1  
Wednesday, February 15  
Wednesday, March 1  
Wednesday, March 15  
Wednesday, April 5  
Wednesday, May 3  
Wednesday, May 17  
Wednesday, June 7  
Wednesday, June 21 – High School LGI Room

\*Please note: Meetings start 7:00 p.m. in the West Genesee High School Library