

WEST GENESEE CENTRAL SCHOOL DISTRICT
 REGULAR MEETING OF THE BOARD OF EDUCATION
 WEDNESDAY, DECEMBER 16, 2015

WEST GENESEE HIGH SCHOOL LIBRARY

FOLLOWING PUBLIC HEARING

- I. MEETING CALLED TO ORDER
- II. ROLL CALL OF THE MEMBERS OF THE BOARD OF EDUCATION
- III. PLEDGE OF ALLEGIANCE
- IV. ADDITIONS AND DELETIONS TO THE AGENDA
- V. SUPERINTENDENT'S REPORT
- VI. OPEN FORUM
- VII. APPROVAL OF MINUTES

Regular Meeting of December 2, 2015

- VIII. STUDY SESSION TOPIC

Safety Plan Update

- IX. BUSINESS – ACTION AND INFORMATION ITEMS

FINANCIAL ACTION ITEMS

- A. It is recommended that the following warrants be approved:

Fund	Month	Check #		Check #
General	October 2015	48470	to	48977
General	November 2015	48978	to	49401
School Lunch	October 2015	303981	to	304050
School Lunch	November 2015	304051	to	304081
Federal	October 2015	403300	to	403303
Federal	November 2015	403304	to	403306
Capital	October 2015	600419	to	600431
Capital	November 2015	600432	to	600442
Trust & Agency	October 2015	704075	to	704105
Trust & Agency	November 2015	704106	to	704131

FINANCIAL ACTION ITEMS

B. It is recommended that the following Treasurer's and Clerk's reports be approved:

Fund	Month		Month
General	October 2015	and	November 2015
School Lunch	October 2015	and	November 2015
Federal	October 2015	and	November 2015
Capital	October 2015	and	November 2015
Trust & Agency	October 2015	and	November 2015

C. It is recommended that the following change order be approved as stipulated:

Stonehedge Elementary School – SED Project # 420101-06-0010-008

Kaplan-Schmidt Electric Inc. - # 18	Previous Contract Amount	\$ 807,194.89
PO Box 23625	Change Order – Add	\$ 3,891.00
Rochester, NY 14692	New Contract Amount	<u>\$ 811,085.89</u>

- Provide work to install emergency lighting as per JD 14E-1, JD 14E-2 on a time and material basis.

D. It is recommended that the Board of Education accept a donation from the Travelers Employee Giving Campaign, on behalf of Tammi-Lynne Orr, and it is further recommended that the 2015-16 general fund budget be amended as follows to reflect said donation:

A510 - Estimated Revenues

A2705 – Gifts and Donations \$72.00

A960 - Appropriations

A2110-501-05-0000 – General Supplies – EH \$72.00

E. It is recommended that the Board of Education accept a donation from the Syracuse Crunch Hockey Club in the amount of \$103.00, and it is further recommended that the 2015-16 general fund budget be amended as follows to reflect said donation:

A510 - Estimated Revenues

A2705 – Gifts and Donations \$103.00

A960 - Appropriations

A2110-501-09-0038 – Music Supplies – ST \$103.00

PERSONNEL/OPERATIONAL ACTION ITEMS

A. It is recommended that the following resignations be approved:

Amanda Grzejka, Teaching Assistant/Early Literacy, Onondaga Road Elementary School – Effective 12/31/15 – Personal Reason

Donald McCallops, Food Service Worker 1, West Genesee High School – Effective 12/17/15 – to accept another position within the district

Abby Garofalo, Food Service Worker 1, West Genesee High School – Effective 12/18/15 – personal reason

B. It is recommended that the following unpaid leaves of absence be approved:

Michael Renshaw, Bus Driver, Transportation – Effective 1/7/16 and 1/8/16 – Personal Reason

Margaret Barbuto, Physical Education Teacher, Stonehedge Elementary School/Blue – 1/19/16 through 1/22/16 – Personal Reason

Ann MacArthur, School Bus Attendant, Transportation – Effective 12/31/15 through 6/30/16 – Personal Reason

C. It is recommended that the following child rearing leave be approved:

Megan Vitale, Kindergarten Teacher, Onondaga Road Elementary School – Effective 2/3/16 through 3/11/16

D. It is recommended that the following instructional positions be created effective 12/17/15:

One Part-time (.10)	Psychologist	SR
One Part-time (.90)	Teaching Assistant/Special Education	ST/B

E. It is recommended that the following sick bank request be approved:

Anne LoBello, Third Grade Teacher, Stonehedge Elementary/Gold – Effective 11/30/15, not to exceed fifteen days

F. It is recommended that the following additional sick bank request be approved:

Margaret Lerner, French Teacher, West Genesee Middle School – Effective on 9/10/15, not to exceed an additional six days

PERSONNEL/OPERATIONAL ACTION ITEMS

G. It is recommended that the following appointments be approved:

Erin McConnell
Music Teacher
West Genesee Middle School
Part-time (.80) Appointment
Certification: Professional, Music, Effective 9/2010
Tenure Area: Music
Step 9 M
Effective 1/25/16 through 6/30/16
Salary: \$58,683 x .80 prorated
Reinstatement from 40% to 80%

Kathleen Severson
Kindergarten Teacher
Onondaga Road Elementary School
Regular Substitute Appointment
Certification: Permanent, Pre-K – 6, Effective 9/2003
Tenure Area: Elementary
Step 6 M + 6
Effective 1/11/16 through 3/11/16
Salary: \$57,838 prorated
Replaces Meggan Vitale, Child Rearing Leave approved 12/16/15

Marcie Bulko
School Psychologist
Split Rock Elementary School
Part-time (.80) Appointment
Certification: Permanent, School Psychologist, Effective 9/1/95
Tenure Area: School Psychologist
Step 24 CAS
Effective 12/17/15 through 6/30/16
Salary: \$73,922 x .80 prorated
Current position .70 FTE plus .10 FTE approved 12/16/15

Linda Halligan
Teacher Aide
Split Rock Elementary School
Part-time Conditional Appointment – Subject to a 52 week probationary period
3.5 hours per day
Effective 12/17/15
Salary: \$7,980 prorated
Replaces: Michelle Lawton Reassignment/change in hours approved 11/4/15

PERSONNEL/OPERATIONAL ACTION ITEMS

G. Appointments continued

Donald McCallops
Driver – Messenger
West Genesee High School
Part-time Appointment – subject to a 52 week probationary period
4 hours per day
Effective 12/17/15
Salary: \$9,212 prorated
Replaces Frank Cantello, Resignation approved 12/2/15

H. It is recommended that the following change in hours be approved effective 2/29/16:

Erin Cooper	Account Clerk I	from	DO	3.75 hours per day
		to	DO	7.5 hours per day

I. It is recommended that the following 2015-16 Winter Coaching appointment be approved (S/staff; RS/retired staff; NS/non-staff):

Scott Duda (S)
Boys Varsity Basketball
West Genesee High School
Volunteer
No Cost to District

J. It is recommended that the following volunteers for Stonehedge Elementary School/Blue be approved:

Michael Kolis
Karen Woolshlager

K. It is recommended that the substitute lists for the 2015-16 school year be approved as stipulated.

CURRICULUM ACTION ITEMS

A. It is recommended that the Board of Education of the West Genesee Central School District accept the recommendations, CPSE Review Meeting dates of November 18, December 1, 2, and 3, 2015; CSE Review Meeting dates of November 17, 24, 30, December 1, and 8, 2015; and Building Level Review dates of November 12, 17, 20, December 1, 2, 3, and 4, 2015; thereby agreeing to make necessary arrangements for program implementation.

X. REPORTS

- A. Claims Audit Sub-Committee -
Chairperson: Shawn Mitchell
Members: James Soper, Joseph Simon
- B. Audit Committee -
Board of Education Members
- C. Policies and Bylaws Committee -
Chairperson: Neil Widrick
Members: Vladimiro Hart-Zavoli, Kimberly Coyne
- D. Teaching Center Representatives -
Karen Fruscello, Kimberly Sacco
- E. Parent Curriculum Information Council -
Joseph Simon
- F. Ad Hoc Employee Benefits Committee -
Chairperson: Karen Fruscello
Members: James Soper, Neil Widrick

XI. OPEN FORUM

XII. ADJOURNMENT

WEST GENESEE CENTRAL SCHOOL DISTRICT
EXECUTIVE SESSION OF THE BOARD OF EDUCATION
WEDNESDAY, DECEMBER 16, 2015

I. PERSONNEL

II. LEGAL ISSUES

III. NEGOTIATIONS

IV. STUDENTS

V. OTHER

WEST GENESEE CENTRAL SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
WEDNESDAY, DECEMBER 2, 2015

MINUTES of the REGULAR MEETING of the BOARD OF EDUCATION held December 2, 2015
at the West Genesee High School Library.

Members present: Kimberly Coyne (arrived 7:16 p.m.)
Karen Fruscello
Vladimiro Hart-Zavoli
Roberta Herron
Shawn Mitchell
Kimberly Sacco
Joseph Simon
James Soper
Neil Widrick

Others present: Christopher Brown
Paul Pelton
Debbie Miller
Brian Kesel
Kyle Korzeniewski
Tyler Sacco
Pat Guinto
Brooke Chemotti
Mackenzie Negus
Sean Griffin
Sarah Sveen
Emily Ahrens
Adrianna Roser
Jonas Ohman
James Soper
Katie Clancy
Brian Fraser
Val Mattice
Ryan North
Victoria Lee
Madeline Shuron
Emma Karp
Mackensie Nish
Caroline Pedrotti
Approximately 25 other staff and/or residents

MEETING CALLED TO ORDER

The meeting was called to order by President Roberta Herron at 7:00 p.m.

PLEDGE OF ALLEGIANCE

President Herron led the Board in the Pledge of Allegiance.

ADDITIONS AND DELETIONS TO THE AGENDA

None

SUPERINTENDENT'S REPORT

The Superintendent began his report by congratulating the mid-year National Honor Society inductees. He then spoke about the current work of the community coalition on substance abuse and ended with providing an update on the capital project.

OPEN FORUM

None

APPROVAL OF MINUTES

A. Motion: Vladimiro Hart-Zavoli

It is recommended that the minutes of the Regular Meeting of November 18, 2015 be approved.

Second: James Soper

Approved 8 – 0

STUDY SESSION TOPIC

None

FINANCIAL ACTION ITEMS

B. Motion: James Soper

It is recommended that the 2015-16 General Fund Budget Transfers be approved as stipulated.

Second: Vladimiro Hart-Zavoli

Approved 8 – 0

FINANCIAL ACTION ITEMS

C. Motion: Neil Widrick

It is recommended that the following change orders be approved as stipulated:

Stonehedge Elementary School – SED Project # 420101-06-0010-008

Kaplan-Schmidt Electric Inc. - # 17	Previous Contract Amount	\$ 801,219.89
PO Box 23625	Change Order – Add	<u>\$ 5,975.00</u>
Rochester, NY 14692	New Contract Amount	<u>\$ 807,194.89</u>

- This change order adds additional funds for work identified in change order E-16. Additional wiring, modules, and testing for duct detectors to air handlers throughout the facility over and above what was approved on change order E-16. The change order represents the difference between the original invoice of \$24,194.00 and what was paid in E-16 (\$18,219.89). The amount is \$5,975.00.

PAC Associates of Oswego, Inc. - # 28	Previous Contract Amount	\$1,806,971.74
11-G Fourth Ave	Change Order – Add	<u>\$ 1,573.98</u>
Oswego, New York 13126	New Contract Amount	<u>\$1,808,545.72</u>

- Patch walls where urinals were lowered in Boys locker room.

PAC Associates of Oswego, Inc. - # 29	Previous Contract Amount	\$1,808,545.72
11-G Fourth Ave	Change Order – No Change	<u>\$ 0.00</u>
Oswego, New York 13126	New Contract Amount	<u>\$1,808,545.72</u>

- Provide additional signage using allowance of \$236.00 for a no cost change.

PAC Associates of Oswego, Inc. - # 30	Previous Contract Amount	\$1,808,545.72
11-G Fourth Ave	Change Order – No Change	<u>\$ 0.00</u>
Oswego, New York 13126	New Contract Amount	<u>\$1,808,545.72</u>

- Miscellaneous charges and credits per detail on attached change order.

Second: Kimberly Sacco

Approved 8 – 0

PERSONNEL/OPERATIONAL ACTION ITEMS

D. Motion: Kimberly Sacco

It is recommended that the following resignations be approved:

Erin Stepowany, English Teacher, West Genesee High School –
Effective 11/9/15 – Personal Reason

Kathleen Elmer, ADAPEP Counselor, Stonehedge Elementary
School/Gold – Effective 1/6/16 – Personal Reason

Anne Erwin, Teaching Assistant/Special Education, East Hill Elementary
School – Effective 12/4/15 – Personal Reason

Frank Cantello, School Lunch, West Genesee High School –
Effective 11/30/15 – Personal Reason

Second: Neil Widrick Approved 8 – 0

E. Motion: James Soper

It is recommended that the following unpaid leave of absence be
approved:

Tyler La Rowe, Bus Driver, Transportation –
Effective 12/6/15 through 12/19/15 – Personal Reason

Second: Karen Fruscello Approved 8 – 0

F. Motion: Kimberly Sacco

It is recommended that the following child rearing leave be approved:

Kelly Vincentini, First Grade Teacher, Stonehedge Elementary
School/Blue – Effective 1/25/16 through 6/30/16

Second: Neil Widrick Approved 8 – 0

G. Motion: Kimberly Sacco

It is recommended that the following change in effective date be
approved:

Nick Khammar III, Custodial Worker I, Buildings and Grounds –
from 12/8/15 to on or about 12/15/15

Second: James Soper Approved 8 – 0

PERSONNEL/OPERATIONAL ACTION ITEMS

H. Motion: Kimberly Sacco

It is recommended that the following appointments be approved:

Dominika Trelinski
Social Studies Teacher
West Genesee High School
Full-time Appointment
Certification: Professional, Social Studies 7-12, Effective 9/1/12
Tenure Area: Social Studies
Step 6 M + 6
Effective on or about 12/21/15
Salary: \$57,838 prorated
Replaces Robert Elmer, Resignation approved 11/18/15
(hired from Preferred Eligible List)

Megan Mathewson
First Grade Teacher
Stonehedge Elementary School/Blue
Regular Substitute Appointment
Certification: Initial, B-2, 1-6, Literacy B-2, Effective 9/1/14
Tenure Area: Elementary
Step 2 M + 6
Effective 1/25/16 through 6/30/16
Salary: \$53,709 prorated
Replaces Kelly Vincentini, Child Rearing Leave approved 12/2/15

Takako Capria
Teaching Assistant/Early Literacy
Stonehedge Elementary School/Blue
Part-time (.28) Appointment
Effective 12/3/15 through 6/30/16
Salary: \$20,050 x .28 prorated
Replaces Mary DeLorenzo, Resignation approved 9/2/15

James Anderson
Teaching Assistant/Special Education
West Genesee High School
Part-time (.80) Appointment
Effective 12/3/15 through 6/30/16
Salary: \$20,050 x .80 prorated
Replaces Gloria Wiley, Resignation approved 8/19/15

Brandeis Lawson
Teaching Assistant/Early Literacy
Stonehedge Elementary School/Blue
Part-time (.28) Appointment
Effective 12/3/15 through 6/30/16
Salary: \$20,050 x .28 prorated
Replaces Margaret Doerle, Resignation approved 10/7/15

PERSONNEL/OPERATIONAL ACTION ITEMS

H. Appointments continued

Maryann Motala
School Nurse
West Genesee High School
Full-time Appointment – Subject to a 52 week probationary period
Effective 12/3/15
Salary: \$35,250
Replaces Donna Geer, Resignation approved 11/4/15

John Petrocci
Bus Attendant
Transportation
Part-time Appointment – Subject to a 26 week probationary period
21.25 hours per week
Effective 12/3/15
Salary: \$15.75 per hour
Reinstatement

Second: Vladimiro Hart-Zavoli Approved 8 – 0

I. Motion: James Soper

It is recommended that the following 2015-16 Spring Coach be approved (S/staff; RS/retired staff; NS/non-staff):

James Ciciarelli (S)
Girls Varsity Softball
West Genesee High School
Step 1 + 30 x 11%
Salary: \$5,587

Second: Neil Widrick Approved 8 – 0

J. Motion: Kimberly Sacco

It is recommended that the following change in hours for bus attendants be approved effective 12/3/15:

Christine Lansley - from 20.85 to 25.00 hours per week
Frank Testa - from 20.00 to 20.85 hours per week

Second: Vladimiro Hart-Zavoli Approved 8 – 0

PERSONNEL/OPERATIONAL ACTION ITEMS

K. Motion: Neil Widrick

It is recommended that the following volunteers for Stonehedge Elementary School/Blue be approved:

Erin Bell	Patti Gabello	Martha O'Keefe
Melissa Card	Kim Hagadorn	Maren Schad
Raymond Card	Debra Hagemann	Michelle Scott
Deborah Cohen	Michael Hennessey	Suzie Shoults
Kristen Corfield	Mary-Lynne Leatherman	Carrie Thurston
Jacquelin Domir	Danielle Macholl	Julia Walker
Amy Friers	Jennifer Malcolm	

Second: Vladimiro Hart-Zavoli Approved 8 – 0

L. Motion: Kimberly Sacco

It is recommended that the substitute lists for the 2015-16 school year be approved as stipulated.

Second: Neil Widrick Approved 8 – 0

M. Motion: Shawn Mitchell

It is recommended that the Board of Education appeal to the New York State Review Officer the decision rendered on November 9, 2015 by Impartial Hearing Officer Robert Briglio. The Superintendent of Schools is authorized to take such steps as are necessary to implement this resolution.

Second: Vladimiro Hart-Zavoli Approved 8 – 0

N. Motion: Kimberly Sacco

It is recommended that the Board of Education hold a Public Hearing on December 16, 2015 at 7:00 p.m. in the West Genesee High School Library, to discuss and consider a resolution to modify the school district Code of Conduct pursuant to Section 2801(3)(5) of the New York State Education Law.

Second: James Soper Approved 8 – 0

O. Motion: Karen Fruscello

It is recommended that the Board of Education approve the Standard Work Day Resolution for Employees which establishes standard work days for employees of the West Genesee Central School District for the purpose of reporting to the New York State and Local Employees' Retirement System, as stipulated.

Second: Kimberly Sacco Approved 8 – 0

PERSONNEL/OPERATIONAL ACTION ITEMS

P. Motion: Kimberly Sacco

It is recommended that the following conference request be approved:

Brian Kesel, Assistant Superintendent for Curriculum and Instruction
Association for Supervision and Curriculum Development Leadership
Institute for Legislative Advocacy
Washington, D.C.
January 24 - 26, 2016
Cost not to exceed \$1,000

Second: Vladimiro Hart-Zavoli Approved 8 – 0

CURRICULUM ACTION ITEMS

Q. Motion: Vladimiro Hart-Zavoli

It is recommended that the Board of Education of the West Genesee Central School District accept the recommendations, CPSE Review Meeting dates of November 12, 13, and 18, 2015; CSE Review Meeting dates of November 10, 12, 16, 17, 18, 19, and 20, 2015; and Building Level Review dates of November 3, 6, 12, 17, and 19, 2015; thereby agreeing to make necessary arrangements for program implementation.

Second: Kimberly Sacco Approved 8 – 0

R. Motion: Kimberly Sacco

It is recommended that the 2016-2017 West Genesee High School Course Catalog be approved, as stipulated.

Second: Neil Widrick Approved 8 – 0

S. Motion: Kimberly Sacco

It is recommended that the following trip be approved:

World Languages
West Genesee High School
Chaperones: staff (3)
Approximately 35 students – Grades 9-12
Montreal, Canada
April 8 – 10, 2016
Cost to the District: 2 substitute days

Second: Neil Widrick Approved 8 – 0

OPEN FORUM

James Soper acknowledged Joseph Pulaski and his staff for the work they have done.

Robert Knapp – 105 Semloh Drive – spoke of the beginning of the basketball season and the support of the team parents.

EXECUTIVE SESSION

T. Motion: Kimberly Sacco

It is recommended that the Board of Education go into Executive Session to discuss matters of personnel. (7:15 p.m.)

Second: James Soper

Approved 8 – 0

Kimberly Coyne arrived 7:16 p.m.

RETURN TO REGULAR SESSION

U. Motion: Neil Widrick

It is recommended that the Board of Education return to Regular Session. (7:22 p.m.)

Second: Vladimiro Hart-Zavoli

Approved 9 – 0

ADJOURNMENT

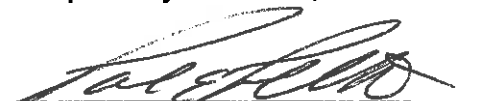
V. Motion: Kimberly Sacco

It is recommended that the Regular Session of the Board of Education be adjourned. (7:29 p.m.)

Second: Vladimiro Hart-Zavoli

Approved 9 – 0

Respectfully submitted,



Paul E. Pelton, District Clerk

**West Genesee Central
School District**

**2015 – 2016 District
Safety Plan**

DISTRICT SAFETY PLAN INTRODUCTION

Providing an orderly plan for dealing with emergencies is an important component of the management of the West Genesee Central Schools. Emergencies range from man-made problems such as fires and bomb threats to nature-made, such as blizzards and floods. Moreover, they range from highly dangerous, life-threatening situations to those of mere inconvenience. Through careful planning, the disastrous effects of an emergency can be minimized.

The guiding principles for emergency management planning are protection of life first, then preservation of property, and restoration to normal activities. Mandates that influence planning and decision-making are included in this plan.

This plan shall be accessible in all buildings to the Building Administrator, secretary, school nurse, and alternate persons who would take charge in their absence.

The School Board reviewed this plan as a study session topic on December 3, 2014. The contents of the plan were available for public comment on this evening.

STATEMENT OF THE BOARD OF EDUCATION

Safety Plan: To provide for the health, safety, and well-being of school students and employees and for the preservation of district resources and property, the Superintendent shall establish a District-wide Safety Plan for the school district, in accordance with Commissioner's Regulations and law.

DISTRICT-WIDE SCHOOL SAFETY TEAM

The West Genesee Central School District has appointed a District-Wide School Safety Team consisting of, but not limited to, representatives of the School Board, students, teachers, administrators, parent organizations, school safety personnel, and other school personnel. This team was responsible for developing this plan. The members of the team and their position or affiliations are as follows:

Balcourt, Deb	Nurse, Split Rock Elementary School
Brillo, Paula	Director of Guidance
Clark, Jeannette	Principal, Onondaga Road Elementary School
Coots, Frank	Parent, Commander Troop D – NY State Police
Dunham, Steve	Principal, West Genesee Middle School
Freeman, Todd	Principal, Split Rock Elementary School
Gdula, Nathan	WGHS Student
Grace, Kelly	School Resource Officer, Camillus Police
Keevil, Lori	Principal, Stonehedge Elementary School
Lozier, Beth	Principal, CMS
Mannion, John	WGTA President
Mawson, Darryl	Operations Supervisor, WAVES Ambulance Service
McGrath, Michael	Assistant Principal, WGMS
Miller, Debra	Assistant Superintendent, School Safety Officer
Mitchell, Shawn	Board of Education
Morton, Geoffrey	Executive Principal WGHS
Mosey, Theresa	Teacher, High School
Murray, Sue	Director of Special Education
Pelton, Paul	Assistant Superintendent
Pulaski, Joe	Director of Facilities
Race, Emily	WGHS Student
Raflofski, John	BOCES Safety Officer
Roberge, Bill	Director of Technology
Rohner, John	Community Member
Rotunno, Steve	Captain – CPD
Russell, Bonnie	School Information Officer
Shoff, Matthew	Community Member, Monitor High School
Skibinski, Kevin	EMT and Police Officer, WAVES Ambulance Service, Camillus Police
Troup, Janet	Transportation Safety Officer
Welch, Kathleen	Teacher, Onondaga Road Elementary School
Dark, James	Supervisor of Transportation

ADMINISTRATIVE REGULATIONS

A "District Safety Plan" is in place and all personnel have a responsibility to follow its directions. A copy is available on the West Genesee District website.

The Assistant Superintendent for Human Resources is responsible for arranging training for employees who have specific emergency responsibilities.

The District Safety Plan will be reviewed and updated as necessary at least once each school year.

ADMINISTRATIVE PROCEDURES

A. GENERAL

Specific response plans which identify persons authorized to take immediate action, persons to be notified, sequential response actions, persons responsible for taking action, and resources necessary for response shall be prepared for various emergencies, e.g., civil disturbances, violent incidents, environmental disruptions, explosion, fire, medical concerns, and physical system failures. A copy of the plan shall be located in the office of each building administrator, building nurse, and building head custodian, as well as the office of the Superintendent, each central office administrator, director, and the Superintendent of Buildings and Grounds.

Each staff member who has a responsibility in an emergency shall become familiar with that responsibility so as to expedite the appropriate response process.

The Assistant Superintendent for Management Services will be responsible to insure that the Command Post and Alternate Command Posts are equipped with a radio(s) to receive messages from the Emergency Broadcast System and the National Weather Bureau. Each Command Post shall also be equipped with a telephone, bull horn, emergency lighting, emergency telephone numbers, list of hazardous materials, school district profile, building plans, local and regional maps.

An emergency portable two-way battery operated radio is available for each building. In addition, one is assigned to the Superintendent, Transportation Supervisor, and Superintendent of Buildings and Grounds. See Appendix G - 2 for additional information.

When the Superintendent declares an emergency or the Superintendent is notified that an emergency/disaster exists, either by the County Emergency Director or other authority, he/she will begin implementing the emergency plan by activating the chain of communication as outlined in Appendix N.

Those listed in Appendix N may be alerted to report to the Command Post for communication accessibility. All administrators and supervisors will remain on alert until the emergency is determined to be over or until notified by the Superintendent.

The degree of the emergency and subsequent actions will be determined based upon information supplied by the Building Administrator, County Emergency Coordinator, Civil Defense Officials, and other authorities. One or more of the following responses may be utilized: EARLY DISMISSAL, SCHOOL CANCELLATION, SHELTERING AND EVACUATION.

The decision to close school remains exclusively with the Superintendent. In case of absence or unavailability, this is the chain of command for emergency decisions: Superintendent, Assistant Superintendent for Management Services, Assistant Superintendent for Curriculum and Instruction, and Assistant Superintendent for Human Resources. The Superintendent shall provide these administrators with a list of radio and television station telephone numbers for use in an emergency.

The Superintendent of Schools, during a local or state emergency, shall act as the chief communication liaison for all agencies within the district, including parochial schools, and shall address all news media. The Superintendent will also be responsible for notifying the District Superintendent of the Onondaga-Cortland-Madison Board of Cooperative Educational Services (433-2602) as soon as possible whenever the emergency plan results in the closing of a school building within the district (exception: routine snow days).

In an emergency, all employees have a responsibility to protect and maintain the health, safety, and welfare of the district's students. Staff members may be assigned to accompany and supervise students. Ordinary rules of work hours, work site, job descriptions and any other contractual provisions are subject to state, county, or school district directives. Transportation staff members are expected to report to work when alerted to an emergency. Staff members involved in the response shall continue their response actions until the emergency is ended.

The Superintendent shall provide written information by October 1 of each school year to all students and staff about emergency procedures.

The Superintendent shall provide for at least one sheltering drill and at least one early dismissal during each school year. Transportation and communication procedures shall be included in the tests. The sheltering drill may occur at any time during the school day. The early dismissal will begin fifteen minutes prior to the end of the regular school day. Parents shall be notified from the Superintendent's Office at least one week prior to an early dismissal drill.

The Superintendent shall review and revise, as necessary, the District Safety Plan at least once each year.

B. BUILDINGS

Each building administrator is required to provide internal directions to all staff should any emergency or disaster occur. Since the safety and health of the students and staff are of prime importance, the Safety Plan should be reviewed with the building staff. The following components should be building specific and supplement the district Safety Plan:

1. Identification of key people, meeting points, and assembly areas
2. Review of key people in each emergency and the proper sequence of action
3. Identification of sites of potential emergencies (inside and outside sources)
4. Identification of resources available (equipment, manpower, etc.)
5. Diagrams of all buildings/wings by floor
6. Identification of exit routes and shelter areas

The Building Administrator is responsible for monitoring the conditions of any school facility that may affect the welfare of students and staff. Each Building Administrator will be familiar with the necessary emergency procedures. If the safety of students and staff can no longer be ensured within the building, then appropriate evacuation procedures will begin.

C. TRANSPORTATION

Whenever a decision has been made to evacuate or to dismiss early, the Transportation Supervisor and/or dispatcher will notify all available drivers needed to report to the Transportation Office. This will usually take approximately 3/4 of an hour.

Normal bus driver assignments and routes may be suspended. If this is the case, drivers reporting to the Transportation Office will be assigned a route. The Transportation Supervisor will notify the school principals of the geographic area that should be dismissed first.

Students who are outside the school district under district authorization (i.e., field trips, athletic events, BOCES) may not be returned to the school. They may be transported home or to a designated reception center as the emergency dictates.

It may be necessary for all students to be evacuated by district buses only. Under these circumstances, no student will be allowed to drive any vehicle during the emergency evacuation.

The Transportation Supervisor will maintain a current list of regular and substitute bus drivers, an up-to-date file of bus routes, student bus lists, and an updated copy of the emergency evacuation plan. Members of the transportation staff will be oriented to the emergency evacuation plan by the Transportation Supervisor.

D. TRAINING, DRILLS AND EXERCISES

District Administrators participated in ICS (Incident Command System) training offered by the NYS Police and the NYS Emergency Management Office. The ICS training included tabletop drills and interactive discussion for dealing with a variety of emergency situations. Building administrators are responsible for disseminating this information in their respective schools and will organize annual training for their staff.

All buildings will conduct 12 evacuation drills during the school year. Drills will also include one early dismissal drill and one lock-down drill. The Emergency Management Teams carry out their responsibilities during the drills.

Instructional staff will participate in annual Violence Prevention Training. Office staff, custodial personnel and Transportation Department employees participated in the Safe Schools Effective Response Program presented by the New York State Police.

E. IMPLEMENTATION OF SCHOOL SECURITY

School building doors are locked after students have arrived in school. An electronic visual system is used to gain entrance into all school buildings at West Genesee. Visitors will be required to sign in at the Main Office to receive a Visitor Badge, which will be prominently displayed. At the high school, visitors have access to the main lobby only and receive a visitor pass after showing picture identification.

All West Genesee Central School District employees are required to wear picture identification badges. All daily substitutes and student teachers are required to wear identification badges. All buildings have security devices monitored by Sonitrol Security Services. Cameras are also strategically positioned both internally and externally in the various buildings.

The district has a school resource officer assigned to the high school Monday through Friday mornings and afternoons during school hours. On a randomized schedule, the SRO visits all elementary and middle schools each week. Monitors at the high school are responsible for the halls and parking lots. All visitors at the middle schools and the high school are greeted by a staff member to verify the purpose of their visit.

GENERAL GUIDELINES

Six steps which are standard responses to any emergency situation in schools are: Summon Expert Help; Administer First Aid; Follow Instructions of the Expert; Evacuate to a Safe Place; Shelter Inside the Building; and Send Everyone Home (Go Home). Obviously, all six steps will not be utilized in every emergency. Indeed, some are part of the planned response to a school emergency.

Definitions

Summon Expert Help: Clearly, in most emergency situations, the need for expert help is evident. Fires are fought by firefighters; acts of violence and intruders are handled by police, and heart attack victims must be provided proper medical care.

Administer First Aid: First aid is usually defined as treatment that will protect the life of a victim and provide comfort until more expert help is secured.

Follow Instructions: Once expert help has arrived, those experts are usually "in charge." At that time, the procedure is to follow instructions of the expert.

Evacuate to a Safe Place: Evacuation may mean only going outside, away from the building and waiting until the danger has passed. In some circumstances, however, the nature or duration of the emergency may require transportation and temporary housing of the occupants in some other building.

Shelter Inside the Building: There are circumstances when it is safer to stay inside the building than to go outside. For example, the sheltering procedure is called for during severe electrical storms, or radioactive emergencies.

Go Home: Similar to evacuation, early dismissal or "go home" is a procedure for evacuating students from a building and uniting them with their families or other responsible surrogates designated by the parents.

BOMB THREAT

Bomb threat procedures are outlined in detail in each building's Safety Plan.

RESOURCES

- * Building Floor Plans
- * Local emergency responders: Police - 911; Fire/Ambulance - 911
- * Telephone Threat Information Sheet
- * Building Level Emergency Response Plans

SERIOUS VIOLENT INCIDENTS

Serious violent incidents are defined by the Commissioner of Education as incidents of violent criminal conduct that are, or appear to be, life threatening and warrant the evacuation of students and/or staff because of an imminent threat to their safety or health, including but not limited to: riot, hostage-taking, kidnapping and/or the use of threatened use of a firearm, explosive, bomb, incendiary device, chemical or biological weapon, knife or other dangerous instrument capable of causing death or serious injury.

Policies for Responding to Threats of Violence:

1. Every threat will be assessed for its level of risk. (Adopted from FBI Guidelines for Threat Assessment)

Low level of threat	poses minimal risk to the victim and public safety
Medium level of threat	threat which could be carried out, although may not be entirely realistic
High level of threat	threat that appears to pose an imminent and serious danger to the safety of others

2. Locate and isolate; involve law enforcement if threat is determined to be medium or high level threat
3. Individual(s) with actual knowledge of the person(s) making a threat will be consulted as to intent, motivation, and/or resources

Procedures for Responding to Acts of Violence:

1. First person on the scene: Identify the situation, call 911
2. Notify Building Administrator, describe situation
3. Building Administrator: Verify that 911 has been called, then proceed with building-level Safety plan
4. Building Administrator: Notify Superintendent - 487-4562
5. Building Administrator: Direct Head Custodian to designated meeting place
6. Building Administrator/Head Custodian: Upon arrival of police, meet in designated meeting place; advise of the situation; and follow instructions. Be prepared to evacuate (DO NOT use fire alarm in the event of a bomb scare)
7. Building Administrator: Keep Superintendent apprised
8. Superintendent: Notify parents or spouse of victim(s)
9. Police (Bomb Squad if bomb threat): Termination of emergency

Zero Tolerance Board Policy:

Dangerous Weapons in School:

No person shall knowingly have in his or her possession upon any school premises any firearm, weapon, or any dangerous instrument, appliance or substance which is not necessary for school activities, which could be used as a weapon.

Prevention and Intervention Strategies:

Some of the prevention and intervention strategies being offered in the WGSCD are:

- * Conflict resolution training
- * Respect and Responsibility programs
- * School-based mediation
- * Onondaga County ACCESS Team (Children & Family Services)
- * CODE (Community Oriented Drug Education)
- * General guidance counseling services
- * Mentoring programs
- * Olweus Bullying Prevention Program
- * Cyber Bullying Program

*Violence prevention curriculum, which will include citizenship, civility and character education as designed by the State Education Department, will be implemented K-12.

De-Escalation Training:

Training to de-escalate potentially violent incidents and dissemination of materials regarding early detection will be provided by representatives from the New York State Police for all employees.

Reporting:

Threats and acts of violence will be reported to the State Education Department through the Uniform Violent Incident Report form.

Information given to the media, community and parents will be the responsibility of the superintendent.

RESOURCES

Building Floor Plans

Local Emergency Responders: Police - 911; Fire/Ambulance - 911

Telephone Threat Information Sheet - See Appendix E

SPECIFIC PROCEDURES

Assaults and Fights

1. Assess the situation

- Call 911 to request police assistance immediately when assailant is armed, if assailant is an outsider or if the situation warrants.
- Is there a continued danger to the individuals already involved or to any other potential victims?
- Determine the identity, number and location of victims.
- Determine the need for first aid and medical response.
- Determine the need for Stay-In Place procedure.

2. Move others to safety

- If the assailant has not been contained and continues to be a threat to others, initiate Lockdown or Lockout procedures as appropriate, call 911.

Fights

- Intervening and managing physical altercations and/or fights require making a judgment call. Individual circumstances will determine the priorities of your interventions. Interventions may include:
 - Disperse the crowd or bystanders and ensure the safety of the students.
 - Call for help and assistance in managing the incident.
 - Focus on diffusing the fight.
 - Separate the individuals fighting by telling one to go into a nearby room or other location.
 - Attend to medical needs.
 - Use common sense when intervening with individuals who are dangerous.
 - Convene Crisis Response Team.

3. Provide first aid for victim(s) using medically trained staff. Call 911 for medical assistance if warranted. Direct someone to the main entrance to direct the ambulance staff to the victim.

4. Interview participants and/or bystanders to gather information on the event. The police will need details/take statement(s) as Assault/Battery are chargeable offenses.

5. The parents, guardian (or spouse/family member of employee) of any participants should be notified as soon as possible.

6. The Superintendent's Office should be contacted as soon as possible for events involving serious injury or criminal acts. The Superintendent, or designee, will handle all media and community inquiries into the event(s).

7. Convene Crisis Response Plan as needed to inform staff/students and coordinate counseling services as the situation warrants.

Biological Agent or Poisonous Substance Threat

If you receive a letter, package or container claiming to be infected with a Biological Agent (e.g. Anthrax) or Poisonous Substance or phone call saying there is such a threat present at your location, YOUR FIRST ACTION SHOULD BE TO CONTAIN THE THREAT TO AS FEW PEOPLE AND AS SMALL AN AREA AS POSSIBLE.

This is accomplished by the following:

- Immediately isolate the threat by not moving the letter, package or container from its original location.
- Move people away from the immediate area and do not allow ANYONE to touch or move the threat.
- Close doors and windows to the area and lock the room if possible to avoid others accidentally contacting the threat. Those individuals originally present when the threat was discovered should remain nearby and not in contact with uninvolved individuals. They will not receive an additional exposure if the threat remains undisturbed.
- Notify the Building Principal and Call 911 and advise the operator of your situation. Remain on the line until instructed to hang up.
- Building Principal or designee will notify Superintendent.
- It is not necessary to confine students to classrooms, evacuate the building, or directly send students to a predetermined assembly area within the school unless these actions aid the response efforts of the emergency service responders or these efforts will eliminate possible exposure to the threat if it is widely disseminated through the building or its location within the school is unknown. If the potential exists for a distribution through the building, the air circulation system(s) will be shut down and the area or building evacuated.
- The heating, ventilation and air conditioning systems within the building will be shut down if the threat was directed at the HVAC system or the package/container was found within the HVAC system.
- Individuals who came in direct contact with the threat should be advised not to eat, drink, smoke or chew, rub their eyes, ears, nose or mouth or place their hands near their face.
- Law enforcement and health officials will advise if any additional precautions need to be undertaken by any potentially exposed individuals or if specific cleanup procedures should be utilized.

Dangerous Persons

These procedures are a guide in responding to a situation in which a student, staff member, or outsider is armed, has assaulted or threatened another person, or is behaving irrationally. The first person to meet the individual suspected of being a threat should use common sense and remain calm. **Remember, if the person is armed, then he/she is in control, and the staff should do what he/she request.**

General procedures for responding to a dangerous person:

Institute Lock Down and then CALL 911, give as much information as possible on the location, identity and description of the individual. Do not hang up until told to do so. Notify a Building Principal immediately. Superintendent should be notified as soon as situation allows.

1. Try to remain calm. Speak calmly and reasonably. Encourage the person not to act hastily. Be reassuring and non-threatening.
2. Reassure others and try to keep people calm.
3. As quickly as possible, move anyone away that is not directly involved with the incident.
4. If the person attempts to leave the building, allow this. Observe whether a car is used and note license number and description of vehicle.
5. If the person attempts to leave the building with a student or member of the staff, be cautious in trying to intervene. Remember that the most important consideration is the safety of all students and staff.
6. Try to gather as much detailed information as possible. As the situation allows and without putting anyone in danger, try to determine:
 - Location, identity and detailed description of individual(s) & weapon(s)
 - Identify witnesses
 - Determine number and location of victims
 - Any pertinent background information on individual, including possible reason for carrying out actions
7. When police arrive they will take control of the situation. Have master keys, a floor plan and site map of the school available for the police. Provide all available information.
8. Initiate Crisis Response Plan which includes follow-up district communications, public information and crisis counseling.

Hostage Situation

If there is a hostage situation the procedures for Dangerous Person, above, will be followed. This means all staff/students/visitors are to take refuge. Follow Lock Down Procedures. If the danger is confined, responding law enforcement agencies may recommend an orderly evacuation of certain sections/areas away from the danger.

Response Action:

1. Identify hostage situation – first person on the scene.
2. Building Principal or designee will:
 - Announce a Lock Down.
 - Call 911 and follow the instructions for handling intruder(s).
 - Notify the Building Principal.
 - Inform Superintendent.
3. Upon arrival of police officials, implement the following response actions as necessary.
4. The police will determine the termination of the emergency.

Intruder

Response Action:

1. Identify intruder situation – first person on the scene.
2. The Building Principal or designee will take the following actions;
 - Announce a Lock Down.
 - Call 911 and follow their instruction for handling intruder(s) and ensuring safety of students and staff.
 - Notify the Building Principal.
 - Inform Superintendent of situation and actions taken.
 - Based on advice of police, confront the intruder – Building Principal, district security personnel, or police.
 - Escort intruder out of the building – Building Principal, district security personnel, or police.
3. Police or Building Principal to determine the termination of the contingency.

Kidnapped Person

Response Action:

1. Identify kidnapping incident – first person on the scene.
2. The Building Principal or designee will take the following actions;
 - Announce a Lock Down.
 - Call 911 and advise them of the situation. Follow their instructions.
 - Notify Building Principal.
 - Inform Superintendent of situation and actions taken.
3. In coordination with police, notify parents or spouses of individuals who are or could be kidnapped. Also prepare official response in the event of media inquiries.
4. Police to determine the termination of emergency.

Pre-Plan Action:

Develop attendance procedures to account for pupils and for unscheduled releases during school.

EPIDEMIC/FOOD OR WATER POISONING

1. School Nurse: Identify the problem as possible epidemic/food or water poisoning.
2. School Nurse: Notify Building Administrator and consult district physician, (see Appendix A for list) coordinate with Superintendent's office - 487-4562 or 4562. Further define problem.
3. Building Administrator: Notify Superintendent - 487-4562 or 4562.
4. Building Administrator/Superintendent: Notify County Health Department or Epidemiology, (315) 435-3252.
5. Building Administrator/Superintendent: Follow directives of district health physician and public health official, recognizing that public health officials have highest authority. Curtail or cease building operation as appropriate.
6. Building Administrator: Notify parents, staff, and students.
7. Public health officials: Monitor emergency.

RESOURCES

- * Emergency Telephone Numbers: Fire/Ambulance 911
- * Public Health Department (315) 435-3252
- * Potable water is mandated for building occupancy. If water is not suitable for drinking, cease operation of building unless equivalent provisions are made such as bottled water and single service disposable cups.
- * News media, public address system, School News Notifier (SNN), WGCSD Website.

FIRE/EXPLOSION

1. First person on the scene: Upon discovery or detection of smoke or fire, or in the event of an explosion, sound building fire alarm immediately.

In the Science Lab:

- * If there is danger of fire/explosion or toxic fumes:
Lab Teacher: Do the following two things simultaneously -
Evacuate room and get help from neighboring classrooms if needed to move injured students. Sound Fire Alarm **except during gas leak**. The teacher should block corridors adjacent to lab area if necessary.
Notify Building Administrator.
- * If there is no immediate danger:
Do not move injured persons. Wait for medical assistance!
Do not sound fire alarm. Notify Building Administrator.

2. First person on the scene: Notify Building Administrator of what prompted fire alarm, location, and source of fire/explosion if known.
3. Head Custodian: Report to principal's office on any fire alarm.
4. All occupants: On sound of any fire alarm, evacuate building in accordance with established emergency evacuation plans posted in each classroom. **After evacuation, close doors behind you.**
5. Building Administrator(s) or designee:
 - a. Summon Fire Department - 911 - give location of fire if known.
 - b. Notify Superintendent - 487-4562 or 4562
 - c. Notify Superintendent of Buildings and Grounds - 487-4630 or 4630
6. Custodial/Maintenance staff: Investigate source and contain fire, if possible or practical. Keep Building Administrator apprised.
7. Superintendent: Alert Transportation Supervisor - 487-4576 or 4576 of possible need to evacuate students and staff to another building.

FIRE/EXPLOSION (con't.)

8. Building Administrator: Upon fire department's arrival, advise of the situation and follow instructions. Keep

Superintendent's office apprised.

9. Fire Department: Termination of emergency.
10. Superintendent/Building Administrator: Resume, curtail, or cease building operations as appropriate. Notify staff, parents, and students.

RESOURCES

- * Local Emergency Responders: Police - 911; Fire/Ambulance - 911
- * Chemical Inventory with MSDSs - located Building Administrator's Office
- * Zoned fire alarm system with enunciator panel.
- * Fire extinguishers serviced and charged.
- * Staff trained in First Aid, CPR and AED use.

INCLEMENT WEATHER

Snow/Ice Storm - Thunder/Lightning/Wind Storm

1. Transportation Supervisor: Monitor National Weather Service broadcast frequency and road conditions. Notify Superintendent of impending situation.
2. Building Administrator: Curtail or cease all outdoor activities as appropriate.
3. Superintendent: Select appropriate Emergency Response Action and relay instructions to Building Administrators.
4. Building Administrators and District Office: Implement selected Emergency Response Action as detailed beginning on page 25.
5. Termination of emergency will be issued by Superintendent.

RESOURCES

- * Radio tuned to National Weather Service frequency.
- * Transportation Supervisor - 487-4576 or 4576
- * Local emergency responders: Police 911; Fire/Ambulance 911
- * Highway Department - Town of Camillus 672-5556, County of Onondaga: 469-1664
- * Emergency Two-way Radios - available in each building and with district administrator (see Appendix G - 2 for details).
- * Staff trained in Shelter Management, First Aid, CPR, and AED use.
- * American Red Cross – 234-2200

MEDICAL EMERGENCIES

1. First person on the scene: Identify the situation - Who? What? Where?
2. First person on the scene: Summon the school nurse (or other responsible person if after hours).
3. Staff Person: Calm and disperse other persons who are present.
4. School Nurse (responsible person): Comfort the person and administer appropriate first aid.
5. School Nurse (responsible person): Summon emergency squad/ambulance (911) if the situation warrants. Designate someone to meet emergency squad/ambulance outside the building to direct emergency personnel to the scene.
6. School Nurse (responsible person): Notify Building Administrator.
7. Building Administrator/School Nurse: Notify emergency contact or ICE on cell phone.
8. Building Administrator: Notify Superintendent - 487-4562 or 4562.
9. Custodial Staff: Clean up body fluids according to district "Procedure For Cleaning Up Body Fluid Spills" - see Appendix F.

RESOURCES

- * School Nurse or responsible person capable of handling a medical emergency.
- * Local emergency responders: Fire/Ambulance 911
- * Staff trained in First Aid/CPR/AED.
- * Staff person(s) familiar with contingency plans.
- * Copy of district "Procedures For Cleaning Up Body Fluid Spills" - see Appendix F.
- * If Narcan is used, complete "Narcan Utilization Reporting Form" and forward to appropriate personnel.

NATURAL AND MAN-MADE DISASTERS

Hurricanes, Blizzards and Floods

Warnings and instructions may be relayed to the Superintendent of Schools via the National Weather Service, BOCES District Superintendent: 433-2602, the County Emergency Management Office (315) 435-2525 or the State Education Department - Bureau of Educational Management Services (518) 474-6541.

1. The Superintendent shall:
 - a. Implement the Emergency Response Action in coordination with above agencies and as outlined on page 30.
 - b. Relay selected emergency response action to Building Principals, parents, staff, and students.
2. Building Administrator: Follow Superintendent's instructions.
3. Termination of emergency will be issued by Superintendent, BOCES District Superintendent, or County Emergency Management Office, as appropriate.

Earthquake

1. Building Occupants: If you are indoors when an earthquake occurs, do not try to leave the building. Stay inside against an inside wall or under sturdy furniture. Assume a tuck position with hands over the head. If you are outside, get away from the building, utility poles, and trees.
2. Building Staff: After an earthquake has occurred, check for injuries and fires or fire hazards and report status to Building Administrator. Report fallen power lines and gas leaks.
3. Building Administrator:
 - a. Summon local emergency responders if needed.
 - b. Apprise Superintendent of situation.
 - c. Instruct custodians to shut down building systems (electricity, gas, and/or water) if damaged or leaking. Evacuate building if safety of occupants is threatened; use discretion in event of electrical hazards. See also Systems Failure on page 29 - Medical Emergencies page 20 - and Restricted Use of Building - page 27. Be aware that aftershocks often occur.

If a total breakdown of communications occurs, each Building Administrator shall implement the most appropriate Emergency Response Action (see page 30) to the best of his/her ability using resources available.

4. Superintendent:
Coordinate selected emergency response action with local, county and state agencies.
5. Termination of emergency will be issued by Superintendent or County Emergency Management Office, as appropriate.

Tornado Warning

1. Superintendent:
 - a. Monitor emergency broadcast channel and weather service watches/warnings.
 - b. Relay selected emergency response action to Building Administrators, parents, staff, and students.
2. Building Administrator:
 - a. Cancel all outdoor activities and summon all persons into building.
 - b. Follow Superintendent's instructions.
 - c. Do not assemble occupants in gymnasiums, auditoriums, or cafeterias.
 - d. Give instructions to building occupants over public address system.
3. Building Occupants: Take shelter against inside walls away from any windows and under a table or desk in a tuck position with hands over the head.
4. Building Staff: After tornado has passed, check for injuries and fires or fire hazards and report status to Building Administrator. Report fallen power lines.
5. Building Administrator: Summon local emergency responders if needed. Apprise Superintendent of situation. See also: Medical Emergencies, Systems Failure, and Restricted Use of Building.
6. Superintendent:
 - a. Coordinate response action in coordination with local, county, or state agencies and outlined on page 30.
 - b. Relay instructions to Building Administrators, parents, staff, and students.
7. Termination of emergency will be issued by Superintendent or County Emergency Management Office, as appropriate.

Toxic Spill, Radioactive Incident, or Air Pollution

1. Superintendent:
 - a. Implement Response Action in coordination with local and county agencies and as outlined on page 30.
 - b. Relay selected response action to Building Administrators, parents, staff, and students.
2. Building Administrator:
 - a. Cancel all outdoor activities and summon all persons into building.
 - b. Direct building staff to close all doors and windows within the building by using the public address system.
 - c. Direct building custodians to close all vents and shut off fans bringing outside air into the school.
3. Termination of emergency will be issued by Superintendent or County Emergency Management Office, as appropriate.

RESOURCES

- * Emergency Two-way Radios available for each building and with key administrators.
- * Radio tuned to National Weather Service frequency. Battery operated AM/FM radio.
- * Supervisor of Buildings and Grounds, School Nurses/District Physician
- * Local emergency responders: Police 911; Fire/Ambulance: 911
- * Highway Dept. - Town of Camillus 672-5556, County of Onondaga 469-1664
- * Staff trained in First Aid, CPR , AED use and Shelter Management.
- * American Red Cross 234-2200, Co. Emergency Management 435-2525.

HAZARDOUS MATERIALS

1. Upon discovery or detection of a fuel spill on school property, the first person on the scene will:
Notify Superintendent of Buildings and Grounds: 487-4630 or 4630
Stop source of spill, if possible.
2. The Supervisor of Buildings and Grounds will evaluate the problem insofar as possible and:
Stop source of spill, if possible.
Commence remedial response; i.e. absorbent material
3. The Building Administrator will notify the Superintendent - 487-4562 or 4562.
4. The Superintendent, in conjunction with the Building Administrators, will decide whether to curtail or cease building operation as conditions warrant.
5. The Building Administrator will institute the response chosen as outlined on page 30.
6. The Superintendent of Buildings and Grounds will notify the New York State Department of Environmental Conservation - local 24 hour spill hotline -- 1-800-457-7362 and New York State Department of Transportation - Regional Director: 428-4351.
7. Recovery: Superintendent of Buildings and Grounds in conjunction with the Superintendent and Assistant Superintendent for Management Services will direct cleanup work as directed by DEC/DOT. If formal emergency resolution is needed, the Superintendent will notify the Board of Education and State Education Department - Bureau of Facilities Planning (518) 474-3906.
8. Termination of contingency will be issued by the Superintendent.

RESOURCES

- * News media, public address system.
- * Superintendent of Buildings and Grounds.
- * Transportation Supervisor; transportation system.
- * Local emergency responders: Police 911; Fire/Ambulance 911
- * Department of Environmental Conservation, Department of Transportation.

SCHOOL BUS ACCIDENT PROCEDURE

In the event of a school bus accident or a mechanical problem resulting in an extended delay, the following procedures will be adhered to:

School Bus Driver

1. The first priority is for the safety and welfare of the students involved. The driver will ensure that, whenever possible, the vehicle is parked in a safe location. Depending on the physical condition of the passengers and vehicle as well as the prevailing weather and road conditions, the driver will determine whether the students should be removed from or allowed to remain on the vehicle. When circumstances require, the driver will use triangle reflectors to mark the scene.
2. Notify the Transportation Office immediately as to the bus(es) involved, the magnitude and location of the accident, and whether or not students are on the school bus.
3. Record the names of all students. If any students/passengers are taken for emergency treatment, the names of those individuals will be recorded as well as their destination.
4. No accident is to be discussed or information released to any party unless required by the investigating authorities or approved by the District Office.
5. Submit to the Transportation Supervisor, in an accurate and timely manner, a district accident report as per attached.

Transportation Personnel

Transportation personnel will then:

1. Notify the appropriate law enforcement agency.
2. Notify the District Office and respective Building Principal(s).
3. Make arrangements to provide a vehicle(s) onto which students can be transferred and/or any necessary mechanical assistance that might be required.
4. Obtain information as to the names and addresses of the owners and drivers of the vehicles involved in the accident, as well as the names and addresses of any witnesses.
5. In the event of physical injury and/or property damage, see to it that the vehicle(s) is/are not removed unless authorized by the investigating agency. Whenever possible, a picture of the scene of the accident should be taken.
6. No accident is to be discussed or information released to any party unless required by the investigating authorities or approved by the District Office.

Building Principal

1. If the accident does involve students on one of our daily scheduled routes, the Building Principal(s) will make arrangements to go to the scene to provide supervisory assistance and determine the need for medical assistance.
2. Contact, as soon as possible on the same day, the parents of students involved in the accident. This step also required for co-curricular trips.
3. Direct school nurse to meet with students involved to evaluate and report any injury. Contact parents of students involved for the completion of any accident reports needed.

COMMUNICATION

First Call: Transportation Department -- Office - 487-4576 or 4576
Garage - 487-7538 or 7538

Before 6:00 a.m. and after 5:00 p.m. Call: James Dark (Transportation Supervisor) (H) 488-0634(C) 559-5942

If no answer, call	Janet Troupe	(Safety Officer)	(Home) 488-5942		(Cell) 345-9590
	Brenda Bach	(Dispatcher)	(Home) 730-4362	<u>or</u>	(Cell) 730-4362
	Linda Burns	(Dispatcher)	(Cell) 247-0888		
	Paul Pelton	(Asst. Superintendent)	(Home) 468-3057	<u>or</u>	(Cell) 447-7426

Call Police: Town of Camillus - 911 Onondaga County Sheriff - 911

RESOURCES

- * Two-way radio in each bus capable of contacting Transportation Department at any point along its daily route - see Appendix G - 2 for frequencies.
- * First-Aid kits.
- * Local Emergency Responders: Police - 911; Fire/Ambulance - 911
- * Emergency road flares or reflectors.

RESTRICTED USE OF BUILDING

1. Superintendent/Building Administrator: Relocate educational program(s) displaced by a contingency which renders all or parts of a building unusable for school purposes.
 - a. If a double session is deemed necessary, obtain approval of State Education Department, Bureau of Facilities Planning, (518) 474-3906.
 - b. For temporary quarters, obtain approval of State Education Department, Bureau of Facilities Planning, (518) 474-3906.
2. Superintendent/Assistant Superintendent for Management Services/Transportation Supervisor: Revise student transportation system as necessary.
3. Superintendent/Building Administrator: Notify staff, students, parents, and Board of Education. Notify

Commissioner of Education through BOCES Superintendent.

4. Superintendent/Superintendent of Buildings and Grounds/Assistant Superintendent for Management Services and Board of Education: Institute recovery as appropriate.

RESOURCES

- * Existing alternate teaching areas:
 - Within building.
 - In another district school building.
 - In a school in nearby district (see Education Law 403 (a)+(b))
 - In a building rented within community.
 - In a manufactured building, rented, or purchased.
- * Outside assistance: insurance company adjuster, appraiser, architect/engineer, contractors, professional consultants.

UNPLANNED FIRE ALARM

1. Building occupants: On sound of any fire alarm, all building occupants shall evacuate building in accordance with established evacuation routes posted in each room.
2. Head Custodian: Report to principal's office on any fire alarm.
3. Building Administrator/Head Custodian:
 - a. Summon Fire Department 911 and explain situation.
 - b. If upon inspection, fire is not found at location where alarm was initiated, a custodian shall be assigned to the location until fire department officials arrive.
 - c. Return building to normal operations.
 - d. Notify Superintendent - 487-4562 or 4562.
 - e. Notify Superintendent of Buildings and Grounds - 487-4630 or 4630.
4. Custodial/Maintenance staff/Building Administrators: Investigate source of alarm and confirm evidence of fire.
5. Custodial/Maintenance staff: Investigate source and contain fire, if possible or practical. Keep Building Administrator apprised of situation.
6. Superintendent: Alert Transportation Supervisor - 487-4576 or 4576 - of possible need to evacuate students and staff to another building.
7. Building Administrator: Upon fire department's arrival, advise of the situation and follow instructions.
8. Building Administrator: Keep Superintendent's office apprised.

9. Fire Department: Termination of emergency.
10. Superintendent/Building Administrator: Resume, curtail, or cease building operations as appropriate (see also: Restricted use of Building Contingency Guidelines - page 22). Notify staff, parents, and students, as appropriate.

RESOURCES

- * Local emergency responders: Fire/Ambulance 911; Police 911
- * Chemical inventory with MSDSs located in Building Administrator's Office.
- * Zoned fire alarm system with enunciator panel if available.
- * Fire extinguishers serviced and charged.
- * Transportation System and Transportation Supervisor

SYSTEMS FAILURE

Loss of Power, Heat, Water, or Sewage Systems, Gas Leak, Noxious Fumes or Structural Failure

1. Upon discovery or detection of a system failure, the first person on the scene shall notify a Custodial/Maintenance person and Building Administrator.
2. Custodial/Maintenance person: Evaluate the problem insofar as possible and notify the Building Administrator.
3. Custodial/Maintenance person and/or Building Administrator: Activate fire alarm if there is any question as to the safety of the building occupants. **(In the event of a GAS LEAK - use public address system.)**

In the event of a power failure, all buildings are equipped with emergency backup power to operate fire alarm system and emergency lighting for a duration of at least 45 minutes.

4. Custodial/Maintenance person: Notify the Superintendent of Buildings and Grounds - 487-4630 or 4630.
5. Superintendent of Buildings and Grounds: Evaluate problem, seek expert help if warranted, and commence appropriate remedial action.
6. Superintendent of Buildings and Grounds: Notify Superintendent - 487-4562 or 4562, if situation warrants.
7. Superintendent: Curtail or cease building operations as appropriate, and notify staff, parents, and students and issue instructions.
8. Superintendent of Buildings and Grounds in conjunction with Assistant Superintendent for Management Services: Complete corrective actions and recovery. See also Restricted Use of Building Contingency Guidelines - page 27.
9. If formal emergency resolution is needed, the Superintendent shall notify Board of Education and State Education Department - Bureau of Facilities Planning (518) 474-3906.

RESOURCES

- * National Grid - 474-1511 -- Gas Emergency "Press 2";
-- Power Outage 1-800-867-5222
- * Local emergency responders: Police 911; Fire/Ambulance 911
- * Emergency Two-way Radios - located in each building and with key administrators (see Appendix G - 2 for details).
- * Established emergency remedial operation and maintenance procedures for possible occurrences, including limits of remedial responses.

EMERGENCY RESPONSE ACTIONS

- * Early Dismissal
- * School Cancellation
- * Stay in Place - Sheltering Procedures
- * Evacuation Plan

EARLY DISMISSAL

An early dismissal is announced in the event of a system failure such as heating/plumbing/electrical failure that renders the building unsuitable for instructional purposes. Early dismissal may be a viable option for other emergency situations as decided by the Superintendent. The Transportation Department will be notified when and where to send buses. Early dismissal will follow normal dismissal procedures unless situation warrants otherwise. Alternate dismissal procedures and/or loading areas will be selected by the building principal or designee, as the emergency dictates.

SCHOOL CANCELLATION

The Superintendent may cancel school in the event of prolonged system failures, severe weather, or other unsafe conditions. Students, parents, and staff shall be notified in accordance with snow day closing procedures.

STAY IN PLACE/SHELTERING PROCEDURE

A Stay in Place/Sheltering Procedure is called when evacuation of the facility would endanger the health and safety of the children/staff. An instruction to shelter students and staff requires that all staff and students remain inside school buildings. Building occupants may be directed to simply stay in place or go to the shelter area depending upon the nature and location of the emergency. During sheltering for certain types of air pollution problems, chemical spills, or radioactive emergencies, windows should be closed and ventilation systems should be shut down. Ingestion of food and water should be prohibited during radioactive emissions or chemical spills until school officials receive authorization and instruction from appropriate health officials. Specific procedures for the Stay In Place/Sheltering Procedure are found in the Building-Level Safety Plans.

EVACUATION PLAN

These procedures are found in the Building-level Safety Plans. See Appendix K-2 – Alternate Evacuation Sites.

RECOVERY – DISTRICT SUPPORT FOR BUILDINGS

The district's intention is to support and cooperate with the building Emergency Response Teams who are called into action, according to individual circumstances and needs. There is currently an agreement with the local chapter of the American Red Cross to provide assistance, if their services are required.

DISASTER MENTAL HEALTH SERVICES

Individual Building Safety Plans include procedures for dealing with crises that necessitate disaster mental health services. The Onondaga County Mental Health Department is a local resource that can be called upon. Buildings will call the District Office to request additional mental health personnel, as necessary.



AIA[®] Document G701[™] – 2001

Change Order

PROJECT <i>(Name and address):</i> West Genesee CSD TC CM STONEHEDGE	CHANGE ORDER NUMBER: E-18 DATE: 11/20/2015	OWNER: <input checked="" type="checkbox"/> ARCHITECT: <input checked="" type="checkbox"/> CONTRACTOR: <input checked="" type="checkbox"/> FIELD: <input checked="" type="checkbox"/> OTHER: <input checked="" type="checkbox"/>
TO CONTRACTOR <i>(Name and address):</i> Kaplan-Schmidt Electric Inc PO Box 23625 Rochester, NY 14692	ARCHITECT'S PROJECT NUMBER: 1306D.1 SED # 42-01-01-06-0-010-008 CONTRACT DATE: 2/13/15 CONTRACT FOR: Electrical Work	

THE CONTRACT IS CHANGED AS FOLLOWS:
(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

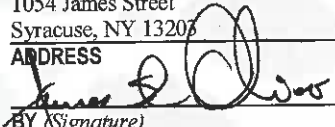
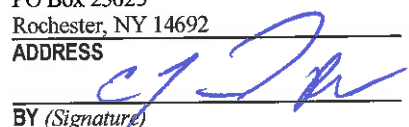
1. Provide work to install emergency lighting as per JD 14E-1, JD 14E-2 on a time and material basis.

The original Contract Sum was	\$ 638,900.00
The net change by previously authorized Change Orders	\$ 168,294.89
The Contract Sum prior to this Change Order was	\$ 807,194.89
The Contract Sum will be increased by this Change Order in the amount of	\$ 3,891.00
The new Contract Sum including this Change Order will be	\$ 811,085.89

The Contract Time will be unchanged by Zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is unchanged

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

<u>Robertson Strong Apgar Architects</u> ARCHITECT <i>(Firm name)</i>	<u>Kaplan-Schmidt Electric Inc.</u> CONTRACTOR <i>(Firm name)</i>	<u>West Genesee CSD</u> OWNER <i>(Firm name)</i>
<u>1054 James Street</u> <u>Syracuse, NY 13203</u> ADDRESS	<u>PO Box 23625</u> <u>Rochester, NY 14692</u> ADDRESS	<u>300 Sanderson Drive</u> <u>Camillus, NY 13031</u> ADDRESS
 BY <i>(Signature)</i>	 BY <i>(Signature)</i>	 BY <i>(Signature)</i>
<u>James S. Oliver</u> <i>(Typed name)</i>	<u>Eric F. Schmidt</u> <i>(Typed name)</i>	<u>Paul Pelton</u> <i>(Typed name)</i>
<u>11/30/15</u> DATE	<u>11/25/2015</u> DATE	 DATE



West Genesee School Board Meeting: 12/16/2015 SUPPLEMENTAL SUBSTITUTE LIST

Home Tutor

Wright, Karen 224 Scott Avenue, Syracuse, NY 13219 **350-0786** Cert English 7-12

Substitute Bus Driver

Amidon, Pamela **2716 Grant Blvd., Syracuse, NY 13208** **744-4755**

Substitute Food Service Worker

Garofalo, Abby **4376 Barford Road, Syracuse, NY 13215** **559-0387** **Available December 21, 2015**

Substitute Teacher

Albanese, Laurie 5818 Calico Circle, East Syracuse, NY 13057 **345-0257** Cert School Counselor, Available 1/4/16
For WGM ONLY

Bottino, Alexandra 207 Sandra Drive, North Syracuse, NY 13212 **391-3888** Cert Child Ed 1-6 but will do all buildings
all areas

Carroll, James Conditional 100 Highridge Drive, Syracuse, NY 13215 **472-8461** Cert Social Studies 7-12 will also do
English, **Middle Schools ONLY**

Couture, Gregory 620 Cherry Road, Syracuse, NY 13219 **518-928-9403** Cert Social Studies 7-12

Cummings, Lauren 420 Weatheridge Drive, Camillus, NY 13031 **380-4509** Cert K-6, NO HS please, Not available
Tues & Thurs

Flynn, Robert 4789 Lawndale Drive, Syracuse, NY 13215 **727-5137** NC Will do all areas including music
and art

Mangram, Jonathan 5000 October Drive, Syracuse, NY 13215 **559-9501** NC All buildings NO Art or Music please

Olszewski, Lauren 663 Skyview Terrace, Syracuse, NY 13219 **447-7117** NC English, but will do all areas except
Phys Ed

Suboski, Jessica 7125 State Rute 104, Apt. 2, Oswego, NY
13126 **297-3537** NC All areas

Trembley, Jr., David 27-2 Queens Way, Camillus, NY 13031 **415-4598** NC Math but will do all areas



West Genesee School Board Meeting: 12/16/2015 SUPPLEMENTAL SUBSTITUTE LIST

Substitute Teacher

Wright, Karen	224 Scott Avenue, Syracuse, NY 13219	350-0786	Cert English 7-12, but will do all buildings all areas
Yanulis, StephanieAlex	114 Goldenrod Lane, Warners, NY 13164	468-4814 751-8595	Cert Child Ed 1-6, Spec Ed 1-6

Substitute Teacher Assistant

Cummings, Lauren	420 Weatheridge Drive, Camillus, NY 13031	380-4509	NO HS please, Not available Tues & Thurs
Flynn, Robert	4789 Lawndale Drive, Syracuse, NY 13215	727-5137	
Fugo, Jonah	200 Fox Drive, Camillus, NY 13031	420-0498	
Olszewski, Lauren	663 Skyview Terrace, Syracuse, NY 13219	447-7117	
Suboski, Jessica	7125 State Rute 104, Apt. 2, Oswego, NY 13126	297-3537	
Trembley, Jr., David	27-2 Queens Way, Camillus, NY 13031	415-4598	

Substitute Technology Support

Scicchitano, Alexander	Conditional 138 Feldspar Drive, Syracuse, NY 13219	600-6373	
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Committee Recommendations for Board of Education Review with Details (December 16, 2015)

Meeting	Alt ID#	Age	Committee	Grade	Reason	Decision	Disability	Recommended School		
11/12/2015	610374724	9:7	Sub CSE	04	Annual Review	Classified	Speech or Language Impairment	Split Rock Elementary		
				<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
				Resource Room Program	11/12/2015	06/22/2016	5:1	5	Weekly	36 mins
				Speech/Language Therapy	11/12/2015	06/22/2016	Small Group	2	Weekly	30 mins
11/12/2015	610377986	9:0	Sub CSE	03	Reevaluation/Annual Review	Classified	Intellectual Disability	Split Rock Elementary		
				<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
				Adapted Physical Education	11/12/2015	06/22/2016	8:1	2	Weekly	15 mins
				Special Class	11/12/2015	06/22/2016	8:1	5	Weekly	3 hrs 30 mins
				Occupational Therapy	11/12/2015	06/22/2016	1:1	2	Weekly	30 mins
				Occupational Therapy	11/12/2015	06/22/2016	1:1	1	Weekly	30 mins
				Physical Therapy	11/12/2015	06/22/2016	1:1	2	Weekly	30 mins
				Speech/Language Therapy	11/12/2015	06/22/2016	1:1	5	Weekly	30 mins
11/20/2015	610384616	8:11	Sub CSE	03	Annual Review	Classified	Other Health Impairment	Stonehedge School		
				<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
				Consultant Teacher Services	11/20/2015	12/04/2015	Indirect	5	Weekly	30 mins
				Consultant Teacher Services	12/05/2015	06/22/2016	Direct	5	Weekly	30 mins
				Speech/Language Therapy	11/20/2015	12/11/2015	Small Group	2	Weekly	30 mins
11/20/2015	610382811	8:8	Sub CSE	03	Annual Review	Classified	Other Health Impairment	Stonehedge School		
				<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
				Resource Room Program	11/20/2015	06/22/2016	5:1	5	Weekly	1 hr 15 mins
11/20/2015	610391606	8:0	Sub CSE	03	Annual Review	Classified	Other Health Impairment	Stonehedge School		
				<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
				Consultant Teacher Services	11/20/2015	06/22/2016	Direct	5	Weekly	15 mins
				Consultant Teacher Services	11/20/2015	06/22/2016	Direct	5	Weekly	30 mins
11/20/2015	618002576	16:2	Sub CSE	11	Program Review	Classified	Intellectual Disability	West Genesee High School		
				<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
				Special Class	11/20/2015	12/04/2015	12:1:1	5	Weekly	2 hrs
				Special Class	12/05/2015	06/22/2016	12:1:1	5	Weekly	1 hr 30 mins

Committee Recommendations for Board of Education Review with Details (December 16, 2015)

Meeting	Alt ID#	Age	Committee	Grade	Reason	Decision	Disability	Recommended School	
11/17/2015	610400064	7:6	Sub CSE	02	Annual Review	Classified	Other Health Impairment	Onondaga Road Elementary	
			<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
			Consultant Teacher Services	11/17/2015	06/22/2016	Direct	5	Weekly	45 mins
			Counseling	11/17/2015	06/22/2016	1:1	1	Weekly	30 mins
			Occupational Therapy	11/17/2015	12/01/2015	Small Group	1	Weekly	30 mins
			Speech/Language Therapy	11/17/2015	12/01/2015	Small Group	2	Weekly	30 mins
12/03/2015	610347308	12:6	Sub CSE	07	Annual Review	Classified	Autism	Camillus Middle School	
			<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
			Consultant Teacher Services	12/03/2015	06/22/2016	Indirect	4	Weekly	30 mins
			Counseling Services	12/03/2015	06/22/2016	Small Group	1	Bi-weekly	30 mins
12/03/2015	610367328	12:6	Sub CSE	07	Annual Review	Classified	Other Health Impairment	Camillus Middle School	
			<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
			Integrated Co-teaching Services	12/03/2015	06/22/2016		5	Weekly	42 mins
			Resource Room Program	12/03/2015	06/22/2016	5:1	5	Weekly	42 mins
12/03/2015	610355443	13:1	Sub CSE	07	Annual Review	Classified	Learning Disability	Camillus Middle School	
			<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
			Resource Room Program	12/03/2015	06/22/2016	5:1	5	Weekly	42 mins
12/03/2015	610354707	15:7	Sub CSE	08	Annual Review	Classified	Other Health Impairment	Camillus Middle School	
			<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
			Special Class	12/03/2015	06/22/2016	12:1	5	Weekly	42 mins
			Special Class - English	12/03/2015	06/22/2016	12:1	5	Weekly	42 mins
			Special Class - Math	12/03/2015	06/22/2016	12:1	5	Weekly	42 mins
			Special Class - Reading	12/03/2015	06/22/2016	12:1	5	Weekly	42 mins
			Speech/Language Therapy	12/03/2015	12/17/2015	Small Group	2	Weekly	30 mins

Committee Recommendations for Board of Education Review with Details (December 16, 2015)

Meeting	Alt ID#	Age	Committee Grade Reason			Decision	Disability	Recommended School	
12/01/2015	618000179	8:6	Sub CSE	02	Annual Review	Classified	Speech or Language Impairment	East Hill Elementary	
			<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
			Consultant Teacher Services	12/01/2015	06/22/2016	Direct	5	Weekly	30 mins
			Resource Room Program	12/01/2015	06/22/2016	5:1	5	Weekly	36 mins
			Speech/Language Therapy	12/01/2015	06/22/2016	Small Group	2	Weekly	30 mins
12/01/2015	610368237	10:6	Sub CSE	04	Annual Review	Classified	Learning Disability	East Hill Elementary	
			<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
			Resource Room Program	12/01/2015	06/22/2016	5:1	5	Weekly	45 mins
			Speech/Language Therapy	12/01/2015	06/22/2016	Small Group	2	Weekly	15 mins
			Speech/Language Therapy	12/01/2015	06/22/2016	Small Group	1	Weekly	30 mins
12/02/2015	610328424	19:1	Sub CSE	12	Annual Review	Classified	Intellectual Disability	West Genesee High School	
			<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
			Adapted Physical Education	12/02/2015	06/22/2016	12:1	2.5	Weekly	41 mins
			Special Class	12/02/2015	06/22/2016	12:1+1	5	Weekly	2 hrs
			Speech/Language Therapy	12/02/2015	06/22/2016	5:1	2	Weekly	30 mins
			Vocational Training/Job Site	12/02/2015	06/22/2016	Small Group	5	Weekly	2 hrs
12/02/2015	610347228	19:2	Sub CSE	12	Annual Review	Classified	Intellectual Disability	West Genesee High School	
			<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
			Adapted Physical Education	12/02/2015	06/22/2016	12:1	2.5	Weekly	41 mins
			Special Class	12/02/2015	06/22/2016	12:1+1	5	Weekly	2 hrs
			Speech/Language Therapy	12/02/2015	06/22/2016	Small Group	2	Weekly	30 mins
			Vocational Training/Job Site	12/02/2015	06/22/2016	Small Group (2:1)	5	Weekly	2 hrs 30 mins
12/02/2015	610309793	17:9	Sub CSE	11	Annual Review	Classified	Intellectual Disability	West Genesee High School	
			<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
			Adapted Physical Education	12/02/2015	06/22/2016	12:1:1	2.5	Weekly	41 mins
			Special Class	12/02/2015	06/22/2016	12:1+1	5	Weekly	2 hrs
			Speech/Language Therapy	12/02/2015	06/22/2016	Small Group	2	Weekly	30 mins
12/02/2015	610309141	15:2	Sub CSE	09	Annual Review	Classified	Autism	West Genesee High School	
			<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
			Special Class	12/02/2015	06/22/2016	15:1	5	Weekly	41 mins
			Special Class	12/02/2015	06/22/2016	15:1	5	Weekly	41 mins
			Special Class	12/02/2015	06/22/2016	15:1	10	Weekly	41 mins
			Special Class	12/02/2015	06/22/2016	15:1	5	Weekly	41 mins
			Speech/Language Therapy	12/02/2015	06/22/2016	Small Group	2	Weekly	30 mins

12/02/2015	610329400	14:10	Sub CSE	09	Annual Review	Classified	Other Health Impairment	West Genesee High School		
	<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
	Resource Room Program				12/02/2015	06/22/2016	5:1	5	Weekly	41 mins
12/02/2015	610292429	17:2	Sub CSE	11	Annual Review	Classified	Learning Disability	West Genesee High School		
	<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
	Special Class				12/02/2015	06/22/2016	15:1	7.5	Weekly	41 mins
12/02/2015	610350030	15:8	Sub CSE	10	Annual Review	Classified	Learning Disability	West Genesee High School		
	<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
	Resource Room Program				12/02/2015	06/22/2016	5:1	5	Weekly	41 mins
12/02/2015	610328925	15:5	Sub CSE	10	Annual Review	Classified	Learning Disability	West Genesee High School		
	<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
	Resource Room Program				12/02/2015	06/22/2016	5:1	5	Weekly	41 mins
12/02/2015	610303224	16:1	Sub CSE	10	Reevaluation/Annual Review	Classified	Other Health Impairment	West Genesee High School		
	<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
	Resource Room Program				12/02/2015	06/22/2016	5:1	5	Weekly	41 mins
12/02/2015	610309146	15:7	Sub CSE	09	Annual Review	Classified	Learning Disability	West Genesee High School		
	<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
	Consultant Teacher Services				12/16/2015	06/22/2016	Direct	5	Weekly	20 mins
	Resource Room Program				12/02/2015	12/15/2015	5:1	5	Weekly	41 mins
	Resource Room Program				12/16/2015	06/22/2016	5:1	2	Weekly	41 mins
12/02/2015	618001984	18:2	Sub CSE	11	Annual Review	Classified	Learning Disability	West Genesee High School		
	<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
	Resource Room Program				12/02/2015	06/22/2016	5:1	5	Weekly	41 mins
12/02/2015	610347373	16:6	Sub CSE	11	Reevaluation/Annual Review	Classified	Learning Disability	West Genesee High School		
	<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
	Resource Room Program				12/02/2015	06/22/2016	5:1	5	Weekly	41 mins
12/02/2015	610280594	18:3	Sub CSE	12	Reevaluation/Annual Review	Classified	Intellectual Disability	West Genesee High School		
	<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
	Adapted Physical Education				12/02/2015	06/22/2016	12:1	2.5	Weekly	41 mins
	Special Class				12/02/2015	06/22/2016	12:1+1	5	Weekly	2 hrs
	Vocational Training/Job Site				12/02/2015	06/22/2016	Small Group	5	Weekly	2 hrs 30 mins
12/03/2015	610309817	17:11	Sub CSE	12	Annual Review	Classified	Learning Disability	West Genesee High School		
	<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>

Resource Room Program				12/03/2015	06/22/2016	5:1	5	Weekly	41 mins	
12/04/2015	610310081	17:6	Sub CSE	12	Annual Review			Classified	Learning Disability	West Genesee High School
<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>	
Resource Room Program				12/04/2015	06/22/2016	5:1	5	Weekly	41 mins	
Resource Room Program				12/04/2015	06/22/2016	5:1	5	Weekly	41 mins	
12/04/2015	610309743	17:4	Sub CSE	12	Annual Review			Classified	Other Health Impairment	West Genesee High School
<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>	
Consultant Teacher Services				12/04/2015	06/22/2016	Indirect	5	Weekly	20 mins	
Resource Room Program				12/04/2015	06/22/2016	5:1	2	Weekly	41 mins	
Resource Room Program				12/04/2015	06/22/2016	5:1	5	Weekly	41 mins	
12/04/2015	610401136	17:0	Sub CSE	12	Annual Review			Classified	Other Health Impairment	West Genesee High School
<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>	
Resource Room Program				12/04/2015	06/22/2016	5:1	5	Weekly	41 mins	
12/04/2015	610254088	17:11	Sub CSE	12	Annual Review			Classified	Other Health Impairment	West Genesee High School
<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>	
Consultant Teacher Services				12/04/2015	06/22/2016	Indirect	5	Weekly	20 mins	
Resource Room Program				12/04/2015	06/22/2016	5:1	2	Weekly	41 mins	
Counseling				12/04/2015	06/22/2016	1:1	2	Monthly	30 mins	
Resource Room Program				12/04/2015	06/22/2016	5:1	5	Weekly	41 mins	
12/04/2015	610357549	17:8	Sub CSE	12	Annual Review			Classified	Other Health Impairment	West Genesee High School
<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>	
Resource Room Program				12/04/2015	06/22/2016	5:1	5	Weekly	41 mins	
12/04/2015	618000415	17:11	Sub CSE	12	Reevaluation/Annual Review			Classified	Other Health Impairment	West Genesee High School
<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>	
Resource Room Program				12/04/2015	06/22/2016	5:1	5	Weekly	41 mins	
12/04/2015	618002057	18:3	Sub CSE	12	Annual Review			Classified	Learning Disability	West Genesee High School
<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>	
Resource Room Program				12/04/2015	06/22/2016	5:1	5	Weekly	41 mins	
Counseling				12/04/2015	06/22/2016	1:1	1	Weekly	30 mins	
Resource Room Program				12/04/2015	06/22/2016	5:1	5	Weekly	41 mins	
12/04/2015	610309639	17:1	Sub CSE	12	Annual Review			Classified	Other Health Impairment	West Genesee High School
<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>	
Resource Room Program				12/04/2015	06/22/2016	5:1	5	Weekly	41 mins	
12/04/2015	610283104	18:6	Sub CSE	12	Reevaluation/Annual Review			Classified	Learning Disability	West Genesee High School
<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>	
Resource Room Program				12/04/2015	06/22/2016	5:1	5	Weekly	41 mins	
12/04/2015	610309809	17:9	Sub CSE	12	Reevaluation/Annual Review			Classified	Learning Disability	West Genesee High School

<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>	
Resource Room Program				12/04/2015	06/22/2016	5:1	5	Weekly	41 mins	
12/04/2015	610298336	17:9	Sub CSE	12	Annual Review			Classified	Other Health Impairment	West Genesee High School
<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>	
Consultant Teacher Services				12/04/2015	06/22/2016	Indirect	3	Weekly	40 mins	
12/04/2015	610302037	17:2	Sub CSE	12	Annual Review			Classified	Learning Disability	West Genesee High School
<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>	
Consultant Teacher Services				12/04/2015	06/22/2016	Indirect	3	Weekly	40 mins	
12/04/2015	610310639	17:10	Sub CSE	12	Annual Review			Classified	Learning Disability	West Genesee High School
<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>	
Resource Room Program				12/04/2015	06/22/2016	5:1	5	Weekly	41 mins	

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Meeting	Alt ID#	Age	Committee Grade Reason			Decision	Disability	Recommended School		
12/02/2015	610292429	17:2	Sub CSE	12	Annual Review	Classified	Learning Disability	West Genesee High School		
	<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
	Special Class				09/06/2016	06/22/2017	15:1	7.5	Weekly	41 mins
12/02/2015	610347373	16:6	Sub CSE	12	Reevaluation/Annual Review	Classified	Learning Disability	West Genesee High School		
	<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
	Resource Room Program				09/08/2016	06/22/2017	5:1	5	Weekly	41 mins
12/02/2015	610280594	18:3	Sub CSE	12	Reevaluation/Annual Review	Classified	Intellectual Disability	West Genesee High School		
	<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
	Adapted Physical Education				09/08/2016	06/22/2017	12:1	2.5	Weekly	41 mins
	Special Class				09/08/2016	06/22/2017	12:1+1	5	Weekly	2 hrs
	Vocational Training/Job Site				09/08/2016	06/22/2017	Small Group	5	Weekly	2 hrs 30 mins
12/02/2015	610309793	17:9	Sub CSE	12	Annual Review	Classified	Intellectual Disability	West Genesee High School		
	<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
	Adapted Physical Education				09/08/2016	06/22/2017	12:1:1	2.5	Weekly	41 mins
	Special Class				09/08/2016	06/22/2017	12:1+1	5	Weekly	2 hrs
	Speech/Language Therapy				09/08/2016	06/22/2017	Small Group	2	Weekly	30 mins
	Special Class				07/05/2016	08/12/2016	12:1:1	5	Weekly	6 hrs
12/02/2015	610347228	19:2	Sub CSE	12	Annual Review	Classified	Intellectual Disability	West Genesee High School		
	<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
	Special Class				09/08/2016	06/22/2017	12:1+1	5	Weekly	2 hrs
	Speech/Language Therapy				09/08/2016	06/22/2017	Small Group	2	Weekly	30 mins
	Vocational Training/Job Site				09/08/2016	06/22/2017	Small Group	5	Weekly	2 hrs 30 mins
12/02/2015	610328424	19:1	Sub CSE	12	Annual Review	Classified	Intellectual Disability	West Genesee High School		
	<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
	Adapted Physical Education				09/08/2016	06/22/2017	12:1	2.5	Weekly	41 mins
	Special Class				09/08/2016	06/22/2017	12:1+1	5	Weekly	2 hrs
	Speech/Language Therapy				09/08/2016	06/22/2017	Small Group	2	Weekly	30 mins
	Vocational Training/Job Site				09/08/2016	06/22/2017	Small Group	5	Weekly	2 hrs
12/02/2015	618001984	18:2	Sub CSE	12	Annual Review	Classified	Learning Disability	West Genesee High School		
	<u>Program/Service</u>				<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
	Resource Room Program				09/08/2016	06/22/2017	5:1	5	Weekly	41 mins

Committee Recommendations for Board of Education Review with Details (December 16, 2015)

<i>Meeting</i>	<i>Alt ID#</i>	<i>Age</i>	<i>Committee Grade Reason</i>		<i>Decision</i>	<i>Disability</i>			<i>Recommended School</i>				
12/08/2015	610372399	13:7	CSE	07	Program Review	Classified	Other Health Impairment			BOCES Kasson Road			
							<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
							Special Class	09/08/2015	05/01/2016	8:1+1	5	Weekly	6 hrs
							Counseling	09/08/2015	05/01/2016	1:1	1	Weekly	30 mins
							Counseling	09/08/2015	05/01/2016	Small Group	1	Weekly	30 mins
12/08/2015	610347240	14:2	CSE	08	Program Review	Classified	Emotional Disturbance			BOCES Cedar Street			
							<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
							Special Class	09/08/2015	01/22/2016	8:1+1	5	Weekly	6 hrs
							Special Class	01/25/2016	05/01/2016	8:1+1	5	Weekly	3 hrs
							Counseling	09/08/2015	05/01/2016	Small Group	1	Weekly	45 mins
							Counseling	09/08/2015	05/01/2016	1:1	1	Weekly	45 mins
							Special Class	07/06/2015	08/14/2015	8:1+1	5	Weekly	6 hrs
							Counseling	07/06/2015	08/14/2015	1:1	1	Weekly	45 mins
							Counseling	07/06/2015	08/14/2015	Small Group	1	Weekly	45 mins

Committee Recommendations for Board of Education Review with Details (December 16, 2015)

<i>Meeting</i>	<i>Alt ID#</i>	<i>Age</i>	<i>Committee Grade</i>	<i>Reason</i>	<i>Decision</i>	<i>Disability</i>	<i>Recommended School</i>
11/18/2015	618002601	3:0	CPSE	Initial Eligibility Determination Meeting	Ineligible		

Committee Recommendations for Board of Education Review with Details (December 16, 2015)

Meeting	Alt ID#	Age	Committee	Grade	Reason	Decision	Disability	Recommended School	
12/02/2015	618002639	2:10	CPSE	Preschool	Initial Eligibility Determination Meeting	Classified Preschool	Preschool Student with a Disability	Preschool Itinerant Services Only	
		<u>Program/Service</u>		<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
		Speech/Language Therapy		01/04/2016	06/30/2016	1:1	3	Weekly	30 mins
12/02/2015	618001253	4:10	CPSE	Preschool	Program Review	Classified Preschool	Preschool Student with a Disability	Jowonio - Bernice Wright	
		<u>Program/Service</u>		<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
		Special Class in an Integrated Setting		09/10/2015	06/24/2016	6:1+1	5	Weekly	3 hrs
		Occupational Therapy		11/12/2015	06/24/2016	Small Group	1	Weekly	30 mins
		Occupational Therapy		11/12/2015	06/24/2016	1:1	1	Weekly	30 mins
		Occupational Therapy		11/12/2015	06/24/2016	1:1	1	Weekly	30 mins
		Physical Therapy		11/12/2015	06/24/2016	Small Group	1	Weekly	30 mins
		Physical Therapy		11/12/2015	06/24/2016	1:1	1	Weekly	30 mins
		Speech/Language Therapy		11/12/2015	06/24/2016	Small Group	1	Weekly	30 mins
		Speech/Language Therapy		11/12/2015	06/24/2016	1:1	3	Weekly	30 mins
		Occupational Therapy		07/01/2015	08/31/2015	1:1	2	Weekly	30 mins
		Physical Therapy		07/01/2015	08/31/2015	1:1	2	Weekly	30 mins
		Speech/Language Therapy		07/01/2015	08/31/2015	1:1	3	Weekly	30 mins
		Teacher of the Deaf and Hard of Hearing		07/01/2015	08/31/2015	1:1	2	Weekly	30 mins

Committee Recommendations for Board of Education Review with Details (December 16, 2015)

Meeting	Alt ID#	Age	Committee	Grade	Reason	Decision	Disability	Recommended School		
12/03/2015	618002001	4:3	CPSE	Preschool	Amendment - Agreement No Meeting	Classified Preschool	Preschool Student with a Disability	Preschool Itinerant Services Only		
				<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
				Occupational Therapy	10/22/2015	06/22/2016	1:1	1	Weekly	30 mins
				Occupational Therapy	10/22/2015	12/02/2015	1:1	1	Weekly	30 mins
				Occupational Therapy	12/03/2015	06/30/2016	1:1	1	Weekly	30 mins
				Speech/Language Therapy	09/01/2015	06/22/2016	1:1	3	Weekly	30 mins
				Speech/Language Therapy	07/01/2015	08/31/2015	1:1	2	Weekly	30 mins

Committee Recommendations for Board of Education Review with Details (December 16, 2015)

<i>Meeting</i>	<i>Alt ID#</i>	<i>Age</i>	<i>Committee</i>	<i>Grade</i>	<i>Reason</i>	<i>Decision</i>	<i>Disability</i>				<i>Recommended School</i>
12/01/2015	618000335	6:1	CSE	01	Program Review	Classified	Other Health Impairment				East Hill Elementary
					<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
					Consultant Teacher Services	09/08/2015	03/03/2016	Direct and Indirect	5	Weekly	2 hrs
					Counseling	09/08/2015	03/03/2016	1:1	1	Weekly	30 mins
					Occupational Therapy	09/08/2015	03/03/2016	Small Group	2	Weekly	30 mins

Committee Recommendations for Board of Education Review with Details (December 16, 2015)

<i>Meeting</i>	<i>Alt ID#</i>	<i>Age</i>	<i>Committee</i>		<i>Grade</i>	<i>Reason</i>	<i>Decision</i>		<i>Disability</i>	<i>Recommended School</i>
12/01/2015	618002660	11:3	CSE	05	Transfer Student - Agreement No Meeting	Classified PP NR Within District Dual Enrollment	Emotional Disturbance	Student is Parentally Placed in a Nonpublic School		
<u>Program/Service</u>					<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
Resource Room Program					11/12/2015	12/23/2015	5:1	5	Weekly	36 mins

Committee Recommendations for Board of Education Review with Details (December 16, 2015)

Meeting	Alt ID#	Age	Committee	Grade	Reason	Decision	Disability	Recommended School		
11/17/2015	618002084	7:6	CSE	02	Initial Eligibility Determination Meeting	Classified	Learning Disability	Onondaga Road Elementary		
		<u>Program/Service</u>			<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
		Integrated Co-teaching Services			12/01/2015	06/22/2016		5	Weekly	1 hr
		Integrated Co-teaching Services			12/01/2015	06/22/2016		5	Weekly	1 hr
		Speech/Language Therapy			12/01/2015	06/22/2016	Small Group	2	Weekly	30 mins
11/17/2015	618001239	7:4	CSE	02	Reevaluation Review	Classified	Speech or Language Impairment	Onondaga Road Elementary		
		<u>Program/Service</u>			<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
		Speech/Language Therapy			11/17/2015	06/22/2016	Small Group	2	Weekly	30 mins
11/17/2015	618000675	5:5	CSE	Kdg.	Program Review	Classified	Traumatic Brain Injury	Onondaga Road Elementary		
		<u>Program/Service</u>			<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
		Consultant Teacher Services			11/17/2015	12/01/2015	Direct and Indirect	4	Weekly	30 mins
		Integrated Co-teaching Services			12/01/2015	06/22/2016		5	Weekly	30 mins
		Integrated Co-teaching Services			12/01/2015	06/22/2016		5	Weekly	30 mins
		Occupational Therapy			09/08/2015	05/27/2016	Small Group	2	Weekly	30 mins
		Physical Therapy			09/08/2015	05/27/2016	Small Group	1	Weekly	30 mins
		Speech/Language Therapy			09/08/2015	05/27/2016	Small Group	3	Weekly	30 mins
11/17/2015	610401314	6:5	CSE	01	Program Review	Classified	Speech or Language Impairment	Onondaga Road Elementary		
		<u>Program/Service</u>			<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
		Occupational Therapy			09/08/2015	02/10/2016	Small Group	2	Weekly	30 mins
		Physical Therapy			12/01/2015	02/10/2016	Small Group	2	Weekly	30 mins
		Speech/Language Therapy			09/08/2015	02/10/2016	Small Group	3	Weekly	30 mins

Committee Recommendations for Board of Education Review with Details (December 16, 2015)

Meeting	Alt ID#	Age	Committee Grade Reason			Decision	Disability	Recommended School	
11/24/2015	618002663	8:10	CSE	03	Amendment - Agreement No Meeting	Classified	Autism	Split Rock Elementary	
			Program/Service	Start Date	End Date	Ratio	Freq.	Period	Duration
			Consultant Teacher Services	11/09/2015	06/22/2016	Direct	5	Weekly	30 mins
			Consultant Teacher Services	11/09/2015	06/22/2016	Direct	5	Weekly	30 mins
			Occupational Therapy	11/09/2015	06/22/2016	Small Group	2	Weekly	30 mins
			Physical Therapy	11/09/2015	06/22/2016	1:1	2	Weekly	30 mins
			Speech/Language Therapy	11/09/2015	06/22/2016	1:1	1	Weekly	30 mins
			Speech/Language Therapy	11/09/2015	06/22/2016	Small Group	3	Weekly	30 mins

Committee Recommendations for Board of Education Review with Details (December 16, 2015)

<i>Meeting</i>	<i>Alt ID#</i>	<i>Age</i>	<i>Committee Grade Reason</i>				<i>Decision</i>	<i>Disability</i>	<i>Recommended School</i>
11/30/2015	618002440	8:4	CSE	03	Amendment - Agreement No Meeting		Classified	Other Health Impairment	Split Rock Elementary
			<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
			Integrated Co-teaching Services	09/08/2015	05/02/2016		5	Weekly	30 mins
			Integrated Co-teaching Services	09/08/2015	05/02/2016		5	Weekly	30 mins
			Counseling	09/08/2015	05/02/2016	Small Group	1	Weekly	30 mins
			Speech/Language Therapy	09/08/2015	05/02/2016	Small Group	2	Weekly	30 mins

Committee Recommendations for Board of Education Review with Details (December 16, 2015)

<i>Meeting</i>	<i>Alt ID#</i>	<i>Age</i>	<i>Committee Grade Reason</i>			<i>Decision</i>	<i>Disability</i>		<i>Recommended School</i>				
11/24/2015	610373439	9:5	CSE	04	Annual Review	Classified	Other Health Impairment		Stonehedge School				
							<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
							Resource Room Program	11/24/2015	06/22/2016	5:1	5	Weekly	30 mins
							Resource Room Program	11/24/2015	06/22/2016	5:1	5	Weekly	45 mins
11/24/2015	610386481	10:4	CSE	04	Reevaluation Review	Classified	Other Health Impairment		Stonehedge School				
							<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
							Consultant Teacher Services	11/24/2015	12/07/2015	Direct and Indirect	5	Weekly	1 hr
							Integrated Co-teaching Services	11/24/2015	06/22/2016		5	Weekly	1 hr
							Integrated Co-teaching Services	12/08/2015	06/22/2016		5	Weekly	1 hr
							Counseling	09/08/2015	06/22/2016	Small Group	1	Weekly	30 mins
11/24/2015	618002412	9:4	CSE	04	Program Review	Classified	Speech or Language Impairment		Stonehedge School				
							<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
							Integrated Co-teaching Services	11/24/2015	12/08/2015		5	Weekly	1 hr
							Integrated Co-teaching Services	11/24/2015	12/08/2015		5	Weekly	1 hr
							Resource Room Program	12/09/2015	03/18/2016	5:1	5	Weekly	30 mins
							Resource Room Program	12/09/2015	03/18/2016	5:1	5	Weekly	1 hr
							Speech/Language Therapy	09/08/2015	03/18/2016	Small Group	3	Weekly	30 mins

Committee Recommendations for Board of Education Review with Details (December 16, 2015)

<i>Meeting</i>	<i>Alt ID#</i>	<i>Age</i>	<i>Committee Grade Reason</i>		<i>Decision</i>	<i>Disability</i>				<i>Recommended School</i>			
12/08/2015	618001954	5:2	CSE	Kdg.	Program Review	Classified	Speech or Language Impairment			Stonehedge School			
							<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
							Consultant Teacher Services	09/08/2015	04/20/2016	Direct and Indirect	5	Weekly	30 mins
							Occupational Therapy	09/08/2015	04/20/2016	Small Group	2	Weekly	30 mins
							Speech/Language Therapy	09/08/2015	04/20/2016	Small Group	2	Weekly	30 mins
12/08/2015		8:1	CSE	02	Program Review	Classified	Speech or Language Impairment			Stonehedge School			
							<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
							Consultant Teacher Services	09/08/2015	05/26/2016	Direct and Indirect	5	Weekly	30 mins
							Resource Room Program	09/08/2015	05/26/2016	5:1	5	Weekly	30 mins
							Occupational Therapy	09/08/2015	05/26/2016	Small Group	1	Weekly	30 mins
							Speech/Language Therapy	09/08/2015	05/26/2016	Small Group	3	Weekly	30 mins