

WEST GENESEE CENTRAL SCHOOL DISTRICT
REORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION
WEDNESDAY, JULY 5, 2017

WEST GENESEE HIGH SCHOOL LIBRARY

7:00 P.M.

I. Administration of Oath of Office

Clerk of the Board, Mr. Pelton, will open the meeting and then conduct the pledge of allegiance.

The first order of business will be the swearing in of Board Members, Shawn J. Mitchell, James M. Soper, and Neil B. Widrick. Mr. Pelton will administer the Oath of Office to them.

II. Election of Board President

Mr. Pelton will conduct the election for the Office of President of the Board of Education. Upon election, the President will be sworn in by Mr. Pelton and conduct the rest of the meeting.

III. Election of Board Vice-President

The new Board President will then conduct the election for the Office of Vice-President of the Board of Education. Upon election, the Vice-President will be sworn in by Mr. Pelton.

IV. Appointment of District Officers

It is recommended that the following individuals be appointed to the indicated District Office positions for the 2017-2018 school year:

| <u>Position</u> | <u>Recommended Person</u> |
|--------------------------------|-----------------------------|
| District Clerk | Paul Pelton |
| Acting District Clerk | David Cirillo / Brian Kesel |
| District Treasurer | Barbara Schmidt |
| Deputy District Treasurer | Scott Bartowski |
| Internal Claims Auditor | Jennifer Provost |
| Deputy Internal Claims Auditor | Lisa DeSantis |
| Tax Collector – Elbridge | Dawn Wood |
| Medicaid Compliance Officer | Susan Murray |

V. Other District Personnel/Appointments

- A. It is recommended that the following individuals/firms be appointed to the indicated District office positions:

| <u>Position</u> | <u>Recommended Person and/or Firm</u> |
|--|--|
| Asbestos Designee | Kenneth Coon |
| Central Treasurer – Extra-Classroom Activity Account | Barbara Schmidt |
| Chemical Hygiene | David Cirillo |
| District Auditor | Insero & Co., CPA's, LLP. |
| Freedom of Information Officer | Paul Pelton |
| Internal Auditor | EFPR Group |
| Records Management Officer | Paul Pelton |
| School District Attorneys | Ferrara, Fiorenza, Larrison, Barrett, Reitz O'Hara & O'Connell Trespasz & Marquardt, LLP |
| Third Party Administrator District Benefit Plan | Benefit Resource, Inc. |
| Worker's Compensation and Cooperative Health Fund District Representative | Paul Pelton |
| Appointing Officer * | David Cirillo |

* As it relates to filing charges, conducting hearings, and appointing hearing officers only under Section 75 of the Civil Service Law.

VI. Designations

- A. It is recommended that the Syracuse Post-Standard and the Eagle Observer be designated the school district's official newspapers.
- B. It is recommended that the following banks be designated as the school district's official depositories:

M&T Bank
Special Aid Fund - Checking
General Fund - Money Market
Activity Fund
Capital Fund
School Lunch Fund
Reserve Funds
Non-Expendable Trust Fun

VII. Authorizations

- E. It is recommended that the District Treasurer be authorized to use a facsimile and digital signature for the signing of district checks.
- F. It is recommended that the Superintendent of Schools be authorized to approve all budget transfers that do not exceed \$5,000.
- G. It is recommended that the Superintendent of Schools be authorized to make temporary personnel and impartial hearing officer appointments pending formal Board of Education approval at the next regularly scheduled Board of Education Meeting.

VIII. Bonding of Personnel

- A. It is recommended that the following personnel be bonded as specified:

| <u>Position</u> | <u>Employee</u> | <u>Amount</u> |
|---|-----------------|---------------|
| District Treasurer | Barbara Schmidt | \$ 4,100,000 |
| Deputy District Treasurer | Scott Bartowski | 4,100,000 |
| Central Treasurer – Extra Classroom Activities | Barbara Schmidt | 600,000 |
| Tax Collector – Elbridge | Dawn Wood | 1,600,000 |

Note: All district employees are bonded in the amount of \$600,000 under our current policy.

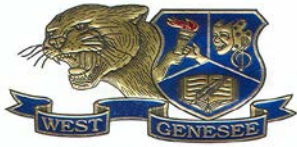
IX. Other Items

- A. It is recommended that the stipulated annual disclosure of outside business interests of District Administrators and Board of Education Members be filed with the District Clerk.
- B. It is recommended that the Regular Meetings of the Board of Education, for the 2017-2018 school year, be held at 7:00 p.m. in the High School Library, as stipulated.

DISCLOSURE STATEMENTS 2017-18
(actual statements in BOE file)

Board of Education: Eric Bacon
Karen Fruscello
Vladimiro Hart-Zavoli
Roberta Herron
Shawn Mitchell
Kimberly Sacco
Joseph Simon
James Soper
Neil Widrick

Administrative Staff: Eugene Bobey, Jr.
Christopher Brown
Michael Burns
David Cirillo
Jeannette Clark
Shannon Coholan
Kenneth Coon
Lisa Craig
James Dark
William Davern
Stephen Dunham
Sean Fahey
Todd Freeman
Lori Keevil
Brian Kesel
Tracy Klefbeck
Beth Lozier
Michael McGrath
Geoffrey Morton
Susan Murray
Paul Pelton
William Roberge
Barbara Schmidt
Brent Suddaby
Thomas Vaughan



**West Genesee Central School District
BOARD OF EDUCATION Meeting Dates
2017 – 2018**

Wednesday, July 5

Wednesday, August 2

Wednesday, August 23

Wednesday, September 6

Wednesday, September 20

Wednesday, October 4

Wednesday, October 18

Wednesday, November 1

Wednesday, November 15

Wednesday, December 6

Wednesday, December 20

Wednesday, January 3

Wednesday, January 17

Wednesday, February 7

Wednesday, March 7

Wednesday, March 21

Wednesday, April 4

Wednesday, April 18

Wednesday, May 2

Wednesday, May 16

Wednesday, June 6

Wednesday, June 20 (*HS LGI Room*)

*Please note: Meetings start 7:00 p.m. in the West Genesee High School Library