

West Genesee Board of Education
Meeting Guidelines

On the agenda, there are two areas for public comment. They are:

- A) The first Open Forum – pertains to anything that is on the agenda.
- B) The second Open Forum – pertains to anything that is not on the agenda.

The purpose of both Open Forums is to let the public have a chance to comment on an issue or topic that is of interest to them. If you wish to speak, please follow these simple rules:

- 1) State your name and address.
- 2) State what it is that you wish to comment on.
- 3) All remarks are to be directed to the Chair.
- 4) Remarks must be courteous in language and deportment.
- 5) Comments have a 4 minute limitation to any one person speaking.
- 6) Please refrain from repeating on an issue or comment that already has been spoken about.
- 7) The obligation of the Board is to listen to all comments and take them under consideration. Discussion, debate or voting does not take place at this time.