

INSTRUCTIONCURRICULUMHomebound Instruction

Homebound instruction shall be provided to pupils who are unable to attend school due to medical or disciplinary problems. Students in Grades 7-12 will receive up to ten hours of instruction per week. Students in Grades 1-6 will receive up to five hours of instruction per week. Pupils will receive credit for their work while on homebound instruction.

The school district shall make provisions for homebound instruction upon referral from appropriate school personnel following the regulations established by the superintendent for placing a student on homebound instruction. If the homebound referral is for medical reasons, the student's physician shall submit a medical statement.

Presentation: 6/19/13

First  
Vote: 7/1/13

Second  
Vote: 8/7/13

INSTRUCTION  
CURRICULUM  
Homebound Instruction

1. Homebound instruction is made available to students currently attending a school in the West Genesee Central School District.
2. Homebound instruction will be provided when it is anticipated that the student will be absent for a minimum of two weeks. After a request is made, and appropriate documentation is received from either the child's physician, the courts, the Committee on Special Education, or administrators in charge of disciplinary proceedings, the Assistant Superintendent for Curriculum and Instruction (or, in the case of an identified student, the Director of Special Education) will make the appropriate arrangements for homebound instruction.
3. The documentation from a physician must specify:
  - a. the medical diagnosis or condition being treated,
  - b. the specific reason the student cannot attend school,
  - c. the anticipated length of time (i.e. starting and ending dates) for homebound instruction,
  - d. limitations concerning the kind of instruction,
  - e. possible precautions the homebound teacher should take during the period of instruction, and
  - f. the date the student will be re-evaluated by the physician (no more than 5 weeks from the initiation of homebound instruction).
4. Requests for homebound instruction due to mental health/psychological reasons must include the same documentation (see 3 above) as well as a treatment plan from the student's physician, and/or therapist addressing the student's reintegration into school.
5. Part-time attendance (e.g. half-days or 3 days a week) does not qualify for this service.
6. Homebound instruction will only be provided within the boundaries of the West Genesee Central School District.
7. Students who are on homebound instruction are not permitted to attend school functions.
8. The Assistant Superintendent for Curriculum and Instruction (or, in the case of an identified student, the Director of Special Education) reviews each case, verifies eligibility, determines the extent of homebound instruction, and makes arrangement for the instruction.

9. Students in grades 1-6 may receive 5 hours of instruction per week and will be instructed at home or at a location agreed upon by the parent and the tutor. If the tutoring occurs in the home, an adult designee over the age of 21 must be present.
10. Students in grades 7-12 may receive 10 hours of instruction per week. Tutoring will take place Monday through Thursday at West Genesee High School after school hours when school is in session.
11. If a student with disabilities is placed on homebound instruction, the Special Education Department will secure the services of a certified Special Education teacher to provide academic support consistent with the student's IEP.
12. Communication between the regular classroom teachers and the student's homebound tutor is critical:
  - a. The regular classroom teacher shall provide materials, feedback on written assignments, and related tests and grades to the student via the homebound tutor, during the period of convalescence or suspension.
  - b. All homebound tutors have a duty to insure that all records are accurate, up-to-date, and confidential in those areas relevant to students within their charge.
  - c. Homebound tutors will complete Homebound Weekly Progress Reports and submit them to the Assistant Superintendent of Curriculum and Instruction, who will then disseminate reports to the principal and/or counselor. The reports will detail daily work the student completed or attempted.
  - d. All assignments (including but not limited to tests, quizzes, projects, papers, and homework) must be returned on time for credit within a given marking period.
  - e. New assignments will be provided by the classroom teacher only upon receipt of previously completed assignments.
13. Students will be returned to regular instruction at the end of the suspension, upon notification by the Committee on Special Education, or with written release of the student's physician. If the documentation from the physician is not updated after a period of five weeks on homebound instruction, the student will return to regular instruction.